



# **Civilian Training Programme Indian Technical & Economic Cooperation (ITEC)**

## **2016-2017**



Sponsored by  
**Ministry of External Affairs  
Government of India  
New Delhi**

## List of ITEC Empanelled Institutes

### Accounts, Audit, Banking and Finance Courses

01. Institute of Government Accounts and Finance - New Delhi
02. International Center for Information and System Audit – Noida
03. National Institute of Bank Management – Pune

### Environment and Renewable Energy Courses

04. Alternate Hydro Energy Centre, Indian Institute of Technology, Roorkee
05. National Institute of Solar Energy – Gurgaon
06. National Institute of Wind Energy – Chennai
07. The Barefoot College – Tilonia, Rajasthan
08. The Energy and Resources Institute – New Delhi

### IT, Telecommunication and English Courses

09. Aptech Limited - New Delhi
10. Centre For Development of Advanced Computing – Mohali
11. Centre For Development of Advanced Computing – Noida
12. Centre For Excellence in Telecom Technology and Management – Mumbai
13. CMC Ltd. - New Delhi
14. English and Foreign Languages University – Hyderabad
15. NIIT Ltd - New Delhi
16. UTL Technologies Ltd. – Bangaluru

### Management Courses

17. Administrative Staff College of India – Hyderabad
18. Indian Institute of Management – Ahmedabad
19. International Management Institute - New Delhi
20. National Institute of Labour Economics Research and Development – Delhi

### SME/Rural Development Courses

21. Entrepreneurship Development Institute of India – Ahmedabad
22. National Institute for Micro Small and Medium Enterprises – Hyderabad
23. National Institute of Entrepreneurship and Small Business Development- NOIDA
24. National Institute of Rural Development – Hyderabad

### Specialized Courses

25. Bureau of Parliamentary Studies and Training - New Delhi
26. Human Settlement Management Institute - New Delhi
27. Indian Institute of Foreign Trade, New Delhi
28. Indian Institute of Mass Communication - New Delhi
29. International Statistical Education Centre – Kolkata
30. National Crime Records Bureau - New Delhi
31. National Institute of Technical Teachers Training and Research – Chennai
32. National Institute of Training for Standardization – Noida
33. National University of Educational Planning and Administration - New Delhi
34. Rafi Ahmed Kidwai National Postal Academy , Ghaziabad
35. Research and Information System for Developing Countries - New Delhi
36. V.V. Giri National Labour Institute – Noida

### Technical Courses

37. Central Fertilizer Quality Control and Training Institute – Faridabad
38. Central Institute of Rural Electrification – Hyderabad
39. Central Institute of Tool Design – Hyderabad
40. Central Scientific Instruments Organization - New Delhi
41. Fluid Control Research Institute – Kerala
42. Geological Survey of India- Training Institute, Hyderabad
43. Indian Institute of Remote Sensing – Dehradun
44. Indian Institute of Technology – Roorkee, Department of Water Resources Development and Management
45. Indian Institute of Technology – Roorkee, Department of Hydrology
46. National Institute of Pharmaceutical Education and Research – SAS Nagar, Punjab
47. South India Textile Research Association – Coimbatore

### Technical Cooperation Scheme of Colombo Plan (TCS)\*

48. Central Institute of Fisheries Technology-Kerala
49. Central Poultry Development Organisation & Training Institute - Bengaluru
50. Environment Protection Training and Research Institute - Hyderabad
51. Kothari Agricultural Management Centre-Tamilnadu
52. National Institute of Financial Management -Faridabad
53. National Institute of Technical Teachers Training and Research- Bhopal
54. Shriram Institute of Business and Information Technology -New Delhi
55. Society for Development Studies -New Delhi

\*Exclusively for TCS Members Countries.

# **Accounts, Audit, Banking and Finance Courses**

## **1. INSTITUTE OF GOVERNMENT ACCOUNTS AND FINANCE**

Block No. IV, JNU Old Campus, New Delhi-110067

Landline No.: 11-26184031 /11-26717233

Fax No.: 11-26105378

Email Id: dir\_ingaf@nic.in

Website: www.ingaf.in

### **24 hours Emergency/After Office/Holiday Contact Nos**

#### **Mr. Subhashish Deb Roy**

Faculty/Assistant Accounts Officer

Telephone no.: 011-26717233

Mobile No.: 9818094339

Email Id: subhashish.debroy@gmail.com

Fax no.: 011-26717233

### **Head of the Institute**

#### **Mr. Deepak Das**

Director

Landline no.: 011-26184031

Mobile no. 9818770540

Email Id: dir\_ingaf@nic.in

Fax: 011-26105378

### **ITEC Course Coordinator**

#### **Mr. Subhashish Deb Roy**

Faculty/Assistant Accounts Officer

Landline no.: 011-26717233

Mobile: 9818094339

Email Id: subhashish.debroy@gmail.com

Fax: 011-26717233

<b>S. No.</b>	<b>Course Name</b>	<b>Duration (in weeks)</b>	<b>Start Date</b>	<b>End Date</b>	<b>Seats (Max)</b>
1	Public Expenditure Management	3	07-11-2016	25-11-2016	30
2	Government Accounting & Financial Management	3	09-01-2017	27-01-2017	30
3	Government Accounting & Financial Management	3	06-02-2017	24-02-2017	30

### **Eligibility Criteria**

SI No. 1. Graduate. Serving government officer/official.

SI No. 2 & 3. Graduate. Serving government officer/official employed in ministry of finance/related ministries of respective countries, dealing with accounts, finance, budgeting and related activities.

## 2. INTERNATIONAL CENTER FOR INFORMATION SYSTEMS & AUDIT

A-52, Sector 62, Institutional Area, Phase II, Noida 201307 ( UP)

Landline No.: 0120-2402104 /0120-2400057

Fax No.: 0120-2401430

Email Id: icisa@cag.gov.in

Website: www.icisa.cag.gov.in

### 24 hours Emergency/After Office/Holiday Contact Nos

#### Mr. Santosh Kumar

Asst. Administrative Officer

Telephone no.: 01202400050

Mobile No.: 9654901734

Email Id: icisa@cag.gov.in

Fax no.: 01202402104

### Head of the Institute

#### Mr. Roy Mathrani

Director General

Landline no.: 01202400046

Mobile no. 9958433677

Email Id: mathraniRS@cag.gov.in

Fax: 01202401430

### ITEC Course Coordinator

#### Mr. Faisal Imam

Director

Landline no.: 01202400129

Mobile: 9582888156

Email Id: imamf@cag.gov.in

Fax: 01202400041

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Auditing In IT Environment	4	12-09-2016	07-10-2016	35
2	Audit of State Owned Enterprises	4	17-10-2016	11-11-2016	35
3	Performance Audit	4	21-11-2016	16-12-2016	35
4	Audit of E-Governance	4	09-01-2017	03-02-2017	35
5	Environment Audit	4	13-02-2017	10-03-2017	35

### Eligibility Criteria

SI No. 1 to 5 : At least five years of experience in auditing.

### 3. NATIONAL INSTITUTE OF BANK MANAGEMENT

NIBM Campus, NIBM PO, Kondhwe Khurd, Pune 411 048

Landline No.: 020-26716000 /020-26716222

Fax No.: 020-26834478

Email Id: dean-training@nibmindia.org

Website: www.nibmindia.org

### Head of the Institute

**Dr. Achintan Bhattacharya**

Director

Landline no.: 020-26716000

Mobile no. 9823044956

Email Id: director@nibmindia.org

Fax: 020-26831447

### 24 hours Emergency/After Office/Holiday Contact Nos

**Dr S V Kuvalekar**

Associate Dean-Training

Telephone no.: 020-26716000

Mobile No.: 9890635285

Email Id: svk@nibmig

Fax no.: 020-26834478

### ITEC Course Coordinator

**Dr S V Kuvalekar**

Associate Dean-Training

Telephone no.: 020-26716000

Mobile No.: 9890635285

Email Id: svk@nibmig

Fax No. : 020-26834478

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	International Programme on Asset-Liability Management in Banks and Financial Institutions	2	19-09-2016	01-10-2016	35
2	International Programme on Corporate Governance and Leadership for Top Executives from the Financial System	1	12-12-2016	16-12-2016	35
3	International Programme in Bank Financial Management, Focus: Risk Management and Basel II & III Accord	2	09-01-2017	21-01-2017	35
4	International Programme in Banking and Finance, Focus: Risk Management	2	06-03-2017	18-03-2017	35

### Eligibility Criteria

Sl No. 1, 3 & 4. Graduation in any discipline excluding fine arts. 5 years in banks or financial institutions or government departments.

Sl No. 2. Graduation in any discipline excluding fine arts. 10 years in senior management cadre in banks or financial institutions or government departments.

# **Environment and Renewable Energy Courses**

#### **4. INDIAN INSTITUTE OF TECHNOLOGY-ROORKEE (ALTERNATE HYDRO ENERGY CENTRE)**

Roorkee-247667, Distt- Haridwar, Uttarakhand

Landline No.: 1332-285213 /-

Fax No.: 1332-273517

Email Id: ahec@iitr.ac.in

Website: www.ahec.org.in

#### **24 hours Emergency/After Office/Holiday Contact Nos**

**Dr. M.P.Sharma**

Professor & Head, AHEC

Telephone no.: 01332-285213

Mobile No.: 9897041194

Email Id: ahec@iitr.ac.in

Fax no.: 01332-273517

#### **Head of the Institute**

**Prof. P. Banerjee**

Director

Landline no.: 01332-285500

Mobile no. 01332-2855

Email Id: director@iitr.ac.in

Fax: 01332-273560

#### **ITEC Course Coordinator**

**Dr. M.P. Sharma**

Professor & Head

Landline no.: 01332-285213

Mobile: 9897041194

Email Id: ahec@iitr.ac.in

Fax: 01332-273517

<b>S. No.</b>	<b>Course Name</b>	<b>Duration (in weeks)</b>	<b>Start Date</b>	<b>End Date</b>	<b>Seats (Max)</b>
1	M.Tech in Alternate Hydro Energy System	104	14-07-2016	13-07-2018	10
2	M.Tech in Environmental Management of Rivers and Lakes	104	14-07-2016	13-07-2018	5

#### **Eligibility Criteria**

SI No. 1. Candidates having 60% marks or CGPA of 6.00 out of 10 at bachelor's degree in Civil/Electrical/Electronics/Mechanical/Industrial/Chemical/Agricultural/Environmental Engg./its equivalent/ Master in Science in any subject with Mathematics at graduation level with two years of professional experience.

SI No. 2. Candidate having 60% marks of CGPA of 6.00 out of 10 at bachelors degree in Civil/Electrical/Mechanical/Industrial / Chemical/Agricultural/Environmental Engineering/ Architecture / Planning/Biotechnology equivalent or master in science in any subject with mathematics at graduation level are eligible for apply. Two years of professional experience.



## 5. NATIONAL INSTITUTE OF SOLAR ENERGY

19 Milestone, Gurgaon, Faridabad Road, Gwalpahari, Gurgaon, Haryana 1221001  
Landline No.: 124-2579205 /124-2853036  
Fax No.: 124-2853036  
Email Id: international.nise@gmail.com  
Website: www.nise.res.in

## Head of the Institute

**Dr. O.S.Sastry**  
Director General (DG)  
Landline no.: 01242853036  
Mobile no. 9599935891  
Email Id: os.sastry@nic.in  
Fax: 01242853036

## 24 hours Emergency/After Office/Holiday Contact Nos

**Ms. Meenakshi Bhaisare**  
Senior Research Scientist  
Telephone no.: 01242579205  
Mobile No.: 9650674782  
Email Id: meenakshi.bhaisare@gmail.com  
Fax no.: 01242579207

## ITEC Course Coordinator

**Dr. N.B. Raju**  
DDG  
Landline no.: 01242579215  
Mobile: 7702034565  
Email Id: nb.raju@nic.in  
Fax: 01242579207

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	International Training Programme on Solar Energy Technologies and Applications	3	28-11-2016	16-12-2016	30
2	International Training Programme on Solar Energy Technologies and Applications	3	30-01-2017	17-02-2017	30

## Eligibility Criteria

SI No. 1 & 2: Post graduate in science or bachelor in engineering/ technology and knowledge in English (the qualification may be relaxed for candidates already engaged in solar energy field.) with relevant experience in renewable energy desirable

## 6. NATIONAL INSTITUTE OF WIND ENERGY

Survey No. 657/1A2, Velachery, Tambaram Main Road, Pallikaranai,  
Chennai - 600 100

Landline No.: 44-22463982 /44-22463983

Fax No.: 44-22463980

Email Id: info.niwe@nic.in

Website: niwe.res.in

## Head of the Institute

**Dr. S. GOMATHINAYAGAM**

Director General

Landline no.: 044-22463981

Mobile no. 9444051511

Email Id: dg.niwe@gov.in

Fax: 044-22463980

## 24 hours Emergency/After Office/Holiday Contact Nos

**Dr. P. KANAGAVEL**

Additional Director and Head

Telephone no.: 044-22475259

Mobile No.: 9962198007

Email Id: pkanagavel.niwe@nic.in

Fax no.: 044-22463985

## ITEC Course Coordinator

**Dr. P. KANAGAVEL**

Additional Director and Head

Landline no.: 044-22463994

Mobile: 9445798007

Email Id: pkanagavel.niwe@nic.in

Fax: 044-22463980

<b>S. No.</b>	<b>Course Name</b>	<b>Duration (in weeks)</b>	<b>Start Date</b>	<b>End Date</b>	<b>Seats (Max)</b>
1	18th International Training Course on Wind Turbine Technology and Applications	4	17-08-2016	09-09-2016	30
2	19th International Training Course on Wind Turbine Technology and Applications	4	01-02-2017	28-02-2017	30

## Eligibility Criteria

**SI No. 1&2:** Degree in Science / Diploma / Engineering disciplines and knowledge in English with relevant experience in the areas of energy or wind energy or renewable energy is preferred.

## 7. THE BAREFOOT COLLEGE

Tilonia, Rajasthan  
Landline No.: 1463-288211 /1463-288205  
Fax No.: 1463-288206  
Email Id: barefootcollege@gmail.com  
Website: www.barefootcollege.org

## Head of the Institute

**Mr. Bunker Roy**  
Founder Director  
Landline no.: 01463288205  
Mobile no. 9929093500  
Email Id: bunker.roy1@gmail.com  
Fax: 014632006

## 24 hours Emergency/After Office/Holiday Contact Nos

### Mr. Bhagwat Nandan

Training In-charge  
Telephone no.: 01463288211  
Mobile No.: 9414766993  
Email Id: barefootsolar@gmail.com  
Fax no.: 014632882016

## ITEC Course Coordinator

### Mr. Laxman Singh

Coordinator  
Landline no.: 01463288351  
Mobile: 9414253025  
Email Id: barefootcollege@gmail.com  
Fax: 01463288206

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Training Illiterate/Semi-literate Rural Women on Solar Electrification and Rainwater Harvesting	26	16-09-2016	14-03-2017	40
2	Training Illiterate/Semi-literate Rural Women on Solar Electrification and Rainwater Harvesting	26	16-03-2017	14-09-2017	40

## Eligibility Criteria

SI No. 1&2: Illiterate and semi-literate, rural poor, widows, physically challenged women.

## 8. THE ENERGY AND RESOURCES INSTITUTE

6C, Darbari Seth Block, IHC, Lodhi Road, New Delhi 110003

Landline No.: 11-24682100 /11-24682111

Fax No.: 11-24682144

Email Id: swati.ganeshan@teri.res.in

Website: www.teriin.org

## Head of the Institute

**Mr R K Pachauri**

Director General

Landline no.: 911124682121

Mobile no. 9111246821

Email Id: pachauri@teri.res.in

Fax: 911124682144

## 24 hours Emergency/After Office/Holiday Contact Nos

**Mr. Suresh Kumar Dev**

Assistant Manager

Telephone no.: 9811799047

Mobile No.: 9953332547

Email Id: skdev@teri.res.in

Fax no.: 911124682144

## ITEC Course Coordinator

**Mr. Swati Ganeshan**

Associate Fellow

Landline no.: 911124682100

Mobile: 9953332547

Email Id: swati.ganeshan@teri.res.in

Fax: 911124682145

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Energy Access and Human Development	3	05-09-2016	23-09-2016	30
2	Climate Change and Sustainability	3	03-10-2016	21-10-2016	30
3	Trade and Sustainable Development	3	07-11-2016	25-11-2016	30
4	Applications of Biotechnology and its Regulation	3	28-11-2016	16-12-2016	30
5	Energy and Water Use Efficiency	3	02-01-2017	20-01-2017	30
6	Renewable Energy and Energy Efficiency	3	06-02-2017	24-02-2017	30
7	Resource Security and Governance: Issues, Challenges and Opportunities	3	27-02-2017	17-03-2017	30
8	Integrated Approach Towards Sustainable Development	3	27-03-2017	14-04-2017	30

## Eligibility Criteria

Sl No. 1. Bachelors degree in technology or science with 2 years work experience.

Sl No. 2. Bachelors. Preferably 1-2 years work experience.

Sl No. 3&4. Bachelors preferably Masters Degree with 2 years of work experience.

Sl No. 5, 6 &7 : Bachelors with 2 years of work experience.

Sl No. 8. Bachelors in any discipline with 2 years of work experience.

# **IT, Telecommunication and English Courses**

## 9. APTECH

2<sup>nd</sup> Floor, 8, Ring Road, Lajpat Nagar IV, New Delhi-110024  
Landline No.: 11-26228005 /11-26442761  
Fax No.: 11-26228005  
Email Id: sonian@aptech.ac.in  
Website: www.aptech-worldwide.com

## Head of the Institute

**Ms. Sonia Narula**  
Vice President  
Landline no.: 01126442761  
Mobile no. 9873676676  
Email Id: sonian@aptech.ac.in  
Fax: 01126442761

## 24 hours Emergency/After Office/Holiday Contact Nos

**Mr. Hanit Vairagi**  
Project Coordinator  
Telephone no.: 01126228005  
Mobile No.: 9873676676  
Email Id: hanitv@aptech.ac.in  
Fax no.: 01126228005

## ITEC Course Coordinator

**Mr. Hanit Vairagi**  
Project Coordinator  
Landline no.: 01126228005  
Mobile: 9873676676  
Email Id: hanitv@aptech.ac.in  
Fax: 01126228005

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Certificate of Proficiency in English and IT Skills	10	14-06-2016	19-08-2016	30
2	Certificate of Proficiency in Graphic Designing & English Communication	14	12-07-2016	14-10-2016	30
3	Certificate of Proficiency in English and IT Skills	10	23-08-2016	28-10-2016	30
4	Certificate of Proficiency in English & Business Communication	10	06-09-2016	11-11-2016	30
5	Certificate of Proficiency in English Communication & Web Designing	14	18-10-2016	20-01-2017	30
6	Certificate of Proficiency in Graphic and Web Designing	12	29-11-2016	17-02-2017	30
7	Advanced Certificate in Web Design & Development	14	29-11-2016	03-03-2017	30
8	Certificate of Proficiency in Graphic Designing & English Communication	14	20-12-2016	24-03-2017	30
9	Certificate of Proficiency in English and IT Skills	10	03-01-2017	10-03-2017	30
10	Certificate of Proficiency in English & Business Communication	10	24-01-2017	31-03-2017	30
11	Certificate of Proficiency in Graphic and Web Designing	12	21-02-2017	12-05-2017	30
12	Certificate of Proficiency in English Communication & Web Designing	14	07-03-2017	09-06-2017	30

## Eligibility Criteria

SI No. 1,3,4,9&10: Prior knowledge of basic English is essential.

SI No. 2: Prior basic knowledge of computers & English is essential. Inclination towards creativity will be an advantage.

SI No. 5,6,7,8,11&12: Prior basic knowledge of english & computers is essential. Inclination towards creativity will be an advantage.

## 10. CENTRE FOR DEVELOPMENT OF ADVANCED COMPUTING MOHALI

A-34, Industrial Area, Phase-8, Mohali, Punjab  
Landline No.: 172-6619000 /172-6619000  
Fax No.: 172-2237050  
Email Id: itec@cdac.in  
Website:  
www.cdac.in

### Head of the Institute

**Mr.D.K.Jain**  
Director  
Landline no.: 0172-2237050  
Mobile no. 8146059059  
Email Id: dkjain@cdac.in  
Fax: 0172-2237050

### 24 hours Emergency/After Office/Holiday Contact Nos

#### Mr. Vivek Jain

Asstt. Coordinator  
Telephone no.: 0172-5090910  
Mobile No.: 8500123093  
Email Id: vivekj@cdac.in  
Fax no.: 0172-2237050

### ITEC Course Coordinator

#### Dr. Sanjay Sood

Principal Engineer  
Landline no.: 0172-6619090  
Mobile: 9988883660  
Email Id: spsood@cdac.in  
Fax: 0172-2237050

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Specialized Training Programme in 3A Animation	8	18-07-2016	09-09-2016	30
2	Specialized Training Programme in Information and Network Security	8	18-07-2016	09-09-2016	30
3	Specialized Training Programme in Special Effects and Video Post Production Techniques	8	12-09-2016	04-11-2016	30
4	Specialized Training Programme in Linux for Network applications	8	12-09-2016	04-11-2016	30
5	Specialized Training Programme in Healthcare Technologies (Bio-medical Equipment and Medical informatics)	8	12-09-2016	04-11-2016	30
6	Specialized Training Programme in Computer Networks Engineering and Management	12	07-11-2016	27-01-2017	30
7	Specialized Training Programme in Multimedia and Web Design Technology	12	07-11-2016	27-01-2017	30
8	Specialized Training on Smart Cities and Smart Governance	3	07-11-2016	25-11-2016	20
9	Specialized Training Programme in Management on Operation, Repair and Maintenance of Cardiac, Imaging and Nuclear Medicine Equipment	8	05-12-2016	27-01-2017	30
10	Specialized Training Programme in Healthcare Technology Management and Clinical Engineering	4	30-01-2017	24-02-2017	30
11	Specialized Training Programme in Telemedicine and Medical Informatics	4	27-02-2017	24-03-2017	30
12	Specialized Training Programme in Multimedia and Web Design Technology	12	27-03-2017	16-06-2017	30
13	Specialized Training Programme in Network Integration and Support	12	27-03-2017	16-06-2017	30
14	Specialized Training Programme in CADD Engineering	12	27-03-2017	16-06-2017	30

### Eligibility Criteria

SI No. 1, 7 & 12: Twelve years of schooling or graduates with working knowledge of computers. Work experience as per MEA guidelines.

SI No. 2. Technical graduate with knowledge of Windows/Linux Operating System preferably familiarity with its administration, understanding of networking concepts. experience is required as per MEA guidelines

SI No. 3. Twelve years of schooling or graduates with working knowledge of computers, working professional with knowledge of computers. Work experience as per MEA guidelines.

SI No. 4. Graduates with working knowledge of computers, two years technical course in electronics/ telecommunication/computers. Work experience as per MEA guidelines.

SI No. 5, 9 & 10: Professionals (Electronics/Electrical/Instrumentation /Bio-Medical Engineer) or Diploma holders in Electronics/ Electrical/Instrumentation or equivalent aspiring to become health care professionals/ hospital administrators/ paramedical staff/doctors. Work experience as per MEA guidelines

SI No. 6. Technical graduate (Electronics/Computer Science/Telecommunications/or equivalent) with working knowledge of computers. Work experience as per MEA guidelines.

SI No. 8. Graduates with working knowledge of computers and understanding of basic ICT terminology. Applicants must be employed with government agencies like ministries and government funded institutions / organisations.

SI No. 11. Doctors/ paramedical staff/ hospital administrators/ engineers / IT professionals/ pharmacists/ graduate in medical science with some working knowledge of computers. Work experience as per MEA guidelines.

SI No. 13. Graduates with working knowledge of computers. Work experience as per MEA guidelines.

SI No. 14. Degree/ Diploma in Mechanical/Civil/Architectural or working professional in the field of designing. Work experience as per MEA guidelines.

## 11. CENTRE FOR DEVELOPMENT OF ADVANCED COMPUTING NOIDA

B-30, Institutional Area, Sector-62, Noida, 201307

Landline No.: 120-3063371 /120-3063372

Fax No.: 120-3063374

Email Id: bkm@cdac.in

Website: www.cdac.in

### Head of the Institute

Mr. V.K. Sharma

Director

Landline no.: 0120-3063319

Mobile no. 9811900715

Email Id: vksharma@cdac.in

Fax: 0120-3063317

### 24 hours Emergency/After Office/Holiday Contact Nos

Mr. Navneet Jain

Principal Technical Officer

Telephone no.: 0120-3063396

Mobile No.: 9811900728

Email Id: navneetjain@cdac.in

Fax no.: 0120-3063374

### ITEC Course Coordinator

Mr. Navneet Jain

Principal Technical Officer

Landline no.: 0120-3063396

Mobile 9811900728

Email Id: navneetjain@cdac.in

Fax: 0120-3063374

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Specialised Programme on E-Governance Application Development	12	18-07-2016	07-10-2016	30
2	Specialised Programme on Web Application Development using Open Source Tools	12	18-07-2016	07-10-2016	30
3	Specialised Programme on Design, Development and Implementation of E-Learning Courses	8	17-10-2016	09-12-2016	30
4	Specialised Programme on Reducing Cyber Crime through Knowledge Exchange and Capacity Building	8	17-10-2016	09-12-2016	30
5	Specialised Programme on Big Data Analytics	12	19-12-2016	10-03-2017	30
6	Specialised Programme on Internetworking Design and Lan Wan Administration	12	19-12-2016	10-03-2017	30
7	Specialised Programme on Application Development using GIS and Remote Sensing	12	13-03-2017	02-06-2017	30
8	Specialised Programme on Web Application Development using .Net	8	13-03-2017	05-05-2017	30

### Eligibility Criteria

SI No. 1. Two years technical course or graduate in any stream after 12 years of schooling. knowledge of any programming language is desirable.

SI No. 2, 3,6 & 7: Two years technical course or graduate in any stream after 12 years of schooling..

SI No. 4. Two years technical course or graduation with knowledge of: (a) windows operating system preferably familiarity with its administration though not essential. (b) understanding of networking, OSI model & concept of protocols.

SI No. 5. Two years technical course or graduate in it stream. knowledge of any database is desirable.

SI No. 8. Two years technical course or graduate in any stream after 12 years of schooling. knowledge of any programming language is desirable.



## 12. CENTRE FOR EXCELLENCE IN TELECOM TECHNOLOGY AND MANAGEMENT

Technology Street, Powai, Mumbai-78  
Landline No.: 22-25714585 /22-25714580  
Fax No.: 22-25707059  
Email Id: [smbdcettm@gmail.com](mailto:smbdcettm@gmail.com)  
Website: [www.cettm.mtnl.in](http://www.cettm.mtnl.in)

### 24 hours Emergency/After Office/Holiday Contact Nos

**Mr. T R Jadhav**  
DM (BDPR)  
Telephone no.: 02225714588  
Mobile No.: 9869265838  
Email Id: [trjmtnl@gmail.com](mailto:trjmtnl@gmail.com)  
Fax no.: 02225714644

### Head of the Institute

**Mr. A.K.Srivastava**  
General Manager (TRG)  
Landline no.: 02225708010  
Mobile no. 9869002616  
Email Id: [gmrtrg1@mtnl.net.in](mailto:gmrtrg1@mtnl.net.in)  
Fax: 02225707060

### ITEC Course Coordinator

**Mr. R P Gupta**  
SM (BDPR)  
Landline no.: 02225714585  
Mobile: 9869018585  
Email Id: [smbdcettm@gmail.com](mailto:smbdcettm@gmail.com)  
Fax: 02225714644

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Multi Protocol Label Switching (MPLS) Technologies	8	18-07-2016	09-09-2016	30
2	Next Generation Network Technologies and Future Trends	8	25-07-2016	16-09-2016	30
3	Data Communication and IP Technologies	8	01-08-2016	23-09-2016	24
4	Mobile Technologies and Services	8	08-08-2016	30-09-2016	30
5	Telecom Management	8	19-09-2016	11-11-2016	30
6	Optical Fiber Cable, Systems and Modern Telecom Transport Technologies	8	26-09-2016	18-11-2016	30
7	Broadband Technologies and Future Trends	8	03-10-2016	25-11-2016	30
8	Intelligent Networks, Value Added Services and Modern Switching Technologies	8	10-10-2016	02-12-2016	30
9	Internet Protocol Version-6 (IPV6)_ Implementation Strategies in Telecom Networks	8	17-10-2016	09-12-2016	24
10	Multi Protocol Label Switching (MPLS) Technologies	8	16-01-2017	10-03-2017	30
11	Mobile Technologies and Services	8	23-01-2017	17-03-2017	30
12	Database Management and Web Programming	8	30-01-2017	24-03-2017	24
13	Data Communication and IP Technologies	8	06-02-2017	31-03-2017	24
14	Next Generation Network Technologies and Future Trends	8	13-02-2017	07-04-2017	30
15	Optical Fiber Cable, Systems and Modern Telecom Transport Technologies	8	20-02-2017	14-04-2017	30
16	Telecom Management	8	27-02-2017	21-04-2017	30
17	Intelligent Networks, Value Added Services and Modern Switching Technologies	8	13-03-2017	05-05-2017	30

### Eligibility Criteria

SI No. 1,2,4,5,6,7,9,10,11,14,15 & 16: Degree / diploma. Minimum 1 year's working experience in the relevant field.

SI No. 3, 8,13 & 17. Engineering degree / diploma. Minimum 1 year's working experience in the relevant field

SI No. 12. Engineering degree / diploma. Minimum 1 year's working experience in any Database Management System / Web Programming

### 13. TCS Ltd. (Earlier known as CMC Ltd.)

C-11, Community Centre (Behind Janak Cinema) Janakpuri  
New Delhi-110058

Landline No.: 11-65515112 /011-64731330

Fax No.: -

Email Id: kumud.sethi@cmcltd.com

Website: www.cmcltd.com

### Head of the Institute

**Mr. Kumud Sethi**

Regional Head - E&T(NR)

Landline no.: 011-65515112

Mobile no. 9818119202

Email Id: kumud.sethi@cmcltd.com

Fax: 011-23736159

### 24 hours Emergency/After Office/Holiday Contact Nos

**Mr. Kumud Sethi**

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### ITEC Course Coordinator

**Mr. Shimul Paul**

Academic Coordinator

Landline no.: 011-64731356

Mobile: 9903017402

Email Id: shimul.paul@cmcltd.com

Fax: 011-25624211

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Advanced Java Technology with Framework (Including RDBMS and Android Application )	12	02-05-2016	22-07-2016	35
2	Proficiency in Business Communication and Life Skills (Including Internet & Web Technology)	8	13-06-2016	05-08-2016	35
3	Computer Hardware and Networking (Including Windows Administration, ITIL and Cloud Computing)	12	04-07-2016	23-09-2016	35
4	English Fluency and Essential Information Technology Skills	12	04-07-2016	23-09-2016	35
5	Advanced Web Technology, SharePoint & RDBMS (Including .Net Framework, MVVM, WCF, WPF, LINQ)	12	01-08-2016	21-10-2016	35
6	Linux Administration and RDBMS (Including Exposure to ITIL and Cloud Computing)	8	05-09-2016	28-10-2016	35
7	Proficiency in Business Communication and Life Skills (Including Internet & Web Technology)	8	03-10-2016	25-11-2016	35
8	Computer Hardware and Networking (Including Windows Administration, ITIL and Cloud Computing)	12	31-10-2016	20-01-2017	35
9	Linux Administration and RDBMS (Including Exposure to ITIL And Cloud Computing)	8	07-11-2016	30-12-2016	35
10	English Fluency and Essential Information Technology Skills	12	09-01-2017	31-03-2017	35
11	Proficiency in Business Communication and Life Skills (Including Internet & Web Technology)	8	06-02-2017	31-03-2017	35
12	Web Application Development Using Sharepoint Server	12	20-02-2017	12-05-2017	35
13	Computer Hardware and Networking (Including Windows Administration, ITIL and Cloud Computing)	12	13-03-2017	02-06-2017	35

### Eligibility Criteria

SI No.1,5 &12. Graduates (or equivalent degree) holders who have basic knowledge of computers; preferably with proficiency of any one computer programming language..  
Minimum 1-2 year's working experience in the relevant field.

SI No. 2,7&11. The course is designed for participants who look forward skills to enhance their business communication and life skills (including essential internet skills)..  
Minimum 1-2 year's working experience in the relevant field.

SI No. 3,8&13. Graduates in science/math & acirc;s or equivalent degree and preferably with a basic knowledge of computers. Minimum 1-2 year's working experience in the relevant field.

SI No. 6&9. Graduates in science/math's or equivalent degree and preferably with a basic knowledge of computers. Minimum 1-2 year's working experience in the relevant field.

SI No. 4&10. The course is designed for participants who look forward read, write and speak; English fluently, use computers/it effectively at work and wish to be ready for an international work environment. Minimum 1-2 year's working experience in the relevant field.

## 14. ENGLISH AND FOREIGN LANGUAGES UNIVERSITY

Tarnaka, Hyderabad 500007  
Landline No.: 040-27689400 /40-27689460  
Fax No.: 040-27098141  
Email Id: registrareflu.11@gmail.com  
Website: www.efluniversity.ac.in

### 24 hours Emergency/After Office/Holiday Contact Nos

#### Prof. Meera Srinivas

Professor  
Telephone no.: 040-27680540  
Mobile No.: 9676404243  
Email Id: chief.itp@gmail.com

### Head of the Institute

**Prof. Sunaina Singh**  
Vice-Chancellor  
Landline no.: 040-27098141  
Mobile no. 9000501357  
Email Id: vceflu@gmail.com  
Fax: 040-27070029

### ITEC Course Coordinator

#### Prof. Meera Srinivas

Professor  
Landline no.: 040-27689540  
Mobile: 9676404243  
Email Id: chief.itp@gmail.com

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Progress To Proficiency-Advanced	12	14-06-2016	02-09-2016	30
2	Progress To Proficiency-Intermediate	12	14-06-2016	02-09-2016	30
3	Progress To Proficiency-Basic	12	14-06-2016	02-09-2016	30
4	Progress To Proficiency-Advanced	12	13-09-2016	02-12-2016	30
5	Progress To Proficiency-Intermediate	12	13-09-2016	02-12-2016	30
6	Progress To Proficiency-Basic	12	13-09-2016	02-12-2016	30
7	Progress To Proficiency-Advanced	12	09-01-2017	31-03-2017	30
8	Progress To Proficiency-Intermediate	12	09-01-2017	31-03-2017	30
9	Progress To Proficiency-Basic	12	09-01-2017	31-03-2017	30

### Eligibility Criteria

SI No. 1,4 & 7. For the advanced course, candidates must be able to use English fluently and accurately for social purposes and with a fair degree of accuracy in writing for academic and official purposes. Minimum 5 year's working experience in the relevant field.

SI No. 2,5 & 8. For the intermediate course candidates must be able to listen to, read, write, and speak English for social purposes with a moderate degree of fluency and accuracy. Minimum 5 year's working experience in the relevant field.

SI No. 3,6 & 9. For the basic course, candidates must be able to understand and respond to simple oral statements and questions of an everyday nature in English. Must be able to write simple sentences in English.. Minimum 5 year's working experience in the relevant field.

## 15. NIIT LTD

A-24 , Infocity, Sector 34, Gurgaon. 122001  
Landline No.: 0124-4917249 /0124-4916501  
Fax No.: -  
Email Id: neelm@niit.com  
Website: www.niit.com

### 24 hours Emergency/After Office/Holiday Contact Nos

#### Mr. Neel Mani

Co-Ordinator  
Telephone no.: 0124-4917249  
Mobile No.: 9810360448  
Email Id: Neelm@niit.com  
Fax no.: 01244916503

## Head of the Institute

**Mr. Ravi Malhotra**  
Vertical Head, Govt  
Landline no.: 0124-4917605  
Mobile no. 9911234563  
Email Id: Ravi.Malhotra@niit.com  
Fax: 01244916503

### ITEC Course Coordinator

**Mr. Ravi Malhotra**  
Vertical Head, Govt  
Landline no.: 0124-4917605  
Mobile: 9911234563  
Email Id: Ravi.Malhotra@niit.com  
Fax: 01244916503

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Diploma in Communication English, IT and Networking Skills	8	27-06-2016	26-08-2016	35
2	Certificate Course in Spoken English and MS-Office Skills	8	27-06-2016	26-08-2016	35
3	Diploma in Advanced Networking	12	29-08-2016	25-11-2016	35
4	Certificate Course in Spoken English and MS-Office Skills	8	26-09-2016	25-11-2016	35
5	Diploma in Communication English, IT and Networking Skills	8	28-11-2016	27-01-2017	35
6	Diploma in Advanced Networking	12	28-11-2016	24-02-2017	35
7	Certificate Course in Spoken English and Web Development	8	26-12-2016	24-02-2017	35
8	Diploma in Communication English, IT and Networking Skills	8	30-01-2017	31-03-2017	35
9	Certificate Course in Spoken English and MS-Office Skills	8	30-01-2017	31-03-2017	35

### Eligibility Criteria

SI No. 1,5 & 8. Should be able to read and write in English language and basic knowledge of computers. Minimum 1 year's working experience in the relevant field.

SI No. 2,4 & 9. Basic understanding with English and familiarity with the English alphabet. Minimum 1 year's working experience in the relevant field.

SI No. 3,6 & 7. Working knowledge of Microsoft & windows as operating system and basic knowledge of programming. Minimum 1 year's working experience in the relevant field.

## 16. UTL TECHNOLOGIES LTD

No. 19/6, Ashokpuram School Road, Industrial Suburb,  
Yeshwanthpur, Bangalore - 560022.

Landline No.: 80-23472171 /80-23472172

Fax No.: 80-23572795

Email Id: [info@utltraining.com](mailto:info@utltraining.com)

Website: [www.utltraining.com](http://www.utltraining.com)

## Head of the Institute

**Mr. Srinivas Raju J**  
CEO

Landline no.: 08023472171

Mobile no. 9980866166

Email Id: [srinivasraju@utltraining.com](mailto:srinivasraju@utltraining.com)

Fax: 08023572795

## 24 hours Emergency/After Office/Holiday Contact Nos

**Mr. Srinivas Raju J**

Divisional Head

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Mobile No.: 9980866166

Email Id: [srinivasraju@utltraining.com](mailto:srinivasraju@utltraining.com)

Fax no.: 08023572795

## ITEC Course Coordinator

**Mr. Vishwas M**

Manager ITEC Program

Landline no.: 08023472171

Mobile: 9902966833

Email Id: [itec@utltraining.com](mailto:itec@utltraining.com)

Fax: 08023572795

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Certificate Course in Advanced Mobile Communication Technologies (3G, 4G)	10	11-07-2016	17-09-2016	30
2	Certificate Course in Network Security	10	11-07-2016	17-09-2016	30
3	Certificate Course in Networking (A+, N+, MCSE 2012, CCNA, Exposure To ITIL)	12	25-07-2016	15-10-2016	30
4	Certificate Course in Network Security	10	19-09-2016	26-11-2016	30
5	Certificate Course in Advanced Telecom Transmission Technologies (FTTH and GPON)	8	19-09-2016	12-11-2016	30
6	Certificate Course in Cisco Enterprise Networking (CCNA, CCNP)	12	17-10-2016	07-01-2017	30
7	Certificate Course in Advanced Mobile Communication Technologies (3G, 4G)	10	14-11-2016	21-01-2017	30
8	Certificate Course in Networking (A+, N+, MCSE 2012, CCNA, Exposure to ITIL)	12	28-11-2016	18-02-2017	30
9	Certificate Course in Cisco Enterprise Networking (CCNA, CCNP)	12	09-01-2017	01-04-2017	30
10	Certificate Course in Linux Administration (RHCE-7)	8	09-01-2017	04-03-2017	30
11	Certificate Course in Wireless Network Administration (CWNA)	10	06-03-2017	13-05-2017	30
12	Certificate Course in Cloud Infrastructure Management	8	13-03-2017	06-05-2017	30
13	Certificate Course in Networking (A+, N+, MCSE 2012, CCNA, Exposure to ITIL)	12	27-03-2017	17-06-2017	30

### Eligibility Criteria

Sl No. 1,7,5 & 11. Graduates / engineers / diploma holders in Electronics / Electrical / Communications / Telecom or equivalent with prior telecom knowledge. Prior work experience in relevant field is desired but not compulsory

Sl No. 2 & 4. Graduates / Engineers / Diploma Holders with prior work experience in networking and Exposure to networking fundamentals and network functions is desirable. 2 years of prior experience in networking will be an added advantage

Sl No. 3,8 & 13. Graduates / Engineers / Diploma holders with prior knowledge in computer networking and Exposure to networking fundamentals and network functions is desirable

Sl No. 6,9 & 11. Graduates / Engineers / Diploma holders with prior knowledge in computer networking. Prior work experience in relevant field is desirable

Sl No. 12. Graduates / Engineers / Diploma Holders / Graduates In Computer Science, Electronics, Telecommunications, Instrumentation Or Equivalent. graduates from arts and commerce background with prior computer knowledge can also apply and Exposure to networking fundamentals and network functions is desirable

# **Management Courses**

## 17. ADMINISTRATIVE STAFF COLLEGE OF INDIA

Bella Vista, Rajbhavan Road Hyderabad 500082

Landline No.: 040-66533000 /040-23310952

Fax No.: 040-66534356

Email Id: dotp@asci.org.in

Website: www.asci.org.in

## 24 hours Emergency/After Office/Holiday Contact Nos

### Mrs. P Mahalakshmi

Programs Officer

Telephone no.: 040-66534247

Mobile No.: 9246203535

Email Id: poffice@asci.org.in

Fax no.: 040-23324365

## Head of the Institute

### Shri Ravi Kant

Director General

Landline no.: 040-23310852

Mobile no. 9989022033

Email Id: ravikant@asci.org.in

Fax: 040-23321401

## ITEC Course Coordinator

### Dr. Usha Ramachandra

Dean of Training Programs

Landline no.: 040-66533080

Mobile: 9849405359

Email Id: dotp@asci.org.in

Fax: 040-66534356

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	General Management Programme For Senior Executives Course - Session 127	4	11-07-2016	05-08-2016	25
2	Leadership Development Programme For Enhanced Public Service Delivery	2	19-09-2016	30-09-2016	30
3	Leadership Engagement and Development	2	17-10-2016	28-10-2016	25
4	General Management Programme For Senior Executives Course - Session 128	4	09-01-2017	03-02-2017	25
5	High Impact Leadership/Managerial Skill Development Program	4	16-01-2017	10-02-2017	30

## Eligibility Criteria

SI No. 1,2 & 4. Graduation. Participants are expected to be at senior levels, holding executives/management positions in their respective organizations

SI No. 3 & 5. Graduation with 5 years of work experience

## 18. INDIAN INSTITUTE OF MANAGEMENT

Vastrapur, Ahmedabad - 380015  
Landline No.: 79-66324449 /79-66324071  
Fax No.: 79-66324447  
Email Id: [pgpxquery@iimahd.ernet.in](mailto:pgpxquery@iimahd.ernet.in)  
Website: [www.iimahd.ernet.in](http://www.iimahd.ernet.in)

### 24 hours Emergency/After Office/Holiday Contact Nos

#### Mr. Somnath Bhattacharya

Manager Facilities  
Telephone no.: 079-66324070  
Mobile No.: 7966324070  
Email Id: [manager-facilities@iimahd.ernet.in](mailto:manager-facilities@iimahd.ernet.in)  
Fax no.: 079-26300352

### Head of the Institute

#### Prof. Ashish Nanda

Director  
Landline no.: 079-66324848  
Mobile no. 7966324848  
Email Id: [director@iimahd.ernet.in](mailto:director@iimahd.ernet.in)  
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### ITEC Course Coordinator

#### Mr. Sajan Joseph

Manager PGPX  
Landline no.: 079-66324449  
Mobile: 9825096229  
Email Id: [pgpxquery@iimahd.ernet.in](mailto:pgpxquery@iimahd.ernet.in)  
Fax: 079-66324447

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	3 Tier Programme: Emerging Leaders' Programme	4	25-07-2016	20-08-2016	30
2	3 Tier Programme: Senior Leaders' Programme	3	16-01-2017	04-02-2017	30
3	One Year Post-Graduate Programme in Management for Executives (PGPX)	48	31-03-2017	31-03-2018	5

### Eligibility Criteria

SI No. 1. A bachelor degree or equivalent from any university. Minimum 5 years managerial work experience with age of 30 years.

SI No. 2. A bachelor degree or equivalent from any university. The Programme is designed for senior management professional of medium large public and private sector organizations who are above 35 years of age with more than 10 years of managerial experience.

SI No.3. (i) A valid GMAT Score (Test taken between 1st April 2013 to 15th November 2016) and ;  
(ii) Bachelor degree in any discipline plus work experience or diploma is acceptable if the total academic study years is minimum 15 years from grade I onwards and;  
(iii) Minimum age of 27 years by March 31, 2017 and ;  
(iv) Must qualify IIMA selection process.



## 19. INTERNATIONAL MANAGEMENT INSTITUTE

B-10, Qutab Institutional Area, New Delhi-110016

Landline No.: 011-47194100 /011-47194200

Fax No.: 011-46012729

Email Id: itecoffice@imi.edu

Website: www.imi.edu

## Head of the Institute

**Dr Bakul Dholakia**

Director General

Landline no.: 011-46012731

Mobile no. 9582500133

Email Id: dg@imi.edu

Fax: 011-46012729

## 24 hours Emergency/After Office/Holiday Contact Nos

**Mr. Sunil Singh**

Sr Manager

Telephone no.: 011-47194202

Mobile No.: 9560466478

Email Id: sunil@imi.edu

Fax no.: 011-46012729

## ITEC Course Coordinator

**Dr Abhishek Nirjar**

Professor

Landline no.: 011-47194124

Mobile: 9560781192

Email Id: abhishek@imi.edu

Fax: 011-46012729

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Certificate Course in Strategic Management for Emerging Markets	4	01-08-2016	26-08-2016	30
2	Certificate Course in Corporate Governance and Excellence in Management of Public Enterprises	4	05-09-2016	30-09-2016	30
3	Certificate Programme on Cross Cultural Understanding and Strategies for Business Growth in Emerging Economies	2	05-12-2016	16-12-2016	30
4	Certificate Course in Performance Management Systems: A Strategic Tool	2	09-01-2017	20-01-2017	30
5	Programme on General Management Skills	6	16-01-2017	24-02-2017	30
6	Certificate Programme in Operations Management	11	14-03-2017	27-05-2017	30
7	15 Month Executive Post Graduate Diploma in Management	52	30-03-2017	29-03-2018	15

## Eligibility Criteria

SI No. 1. Graduation with minimum 5 years.

SI No. 2. Graduation in any discipline with minimum 5 years of work experience in a managerial / administrative capacity.

SI No. 3. Graduation with working knowledge of English language.

SI No. 4. Graduation in any discipline with 5 years of work experience.

SI No. 5. A bachelor's degree in economics, commerce, business, mathematics, statistics, operation research or computers with minimum 2 years experience.

SI No. 6. Graduates (preferably in engineering/ science). Post degree three years experience in projects/ operations/ planning or administration

SI No. 7. Graduation in any discipline, as a regular candidate and not through correspondence courses with a consistently high academic record. The other essential requirements for this course are:-

(i) proficiency in basic mathematics (high school level),

(ii) proficiency in written/spoken english-TOEFL/IELTS qualified,

(iii) working knowledge of computers.

(iv) Post-degree, 5 years or more full time experience at senior decision making levels within ministries or government departments or private sector organizations.

## 20. NATIONAL INSTITUTE OF LABOUR ECONOMICS RESEARCH AND DEVELOPMENT

Plot No 25 Sector A-7 Narela-110040  
Landline No.: 011-27783468 /011-27787212  
Fax No.: 011-27783467  
Email Id: [dg-nilerd@gov.in](mailto:dg-nilerd@gov.in)  
Website: [iamrindia.gov.in](http://iamrindia.gov.in)

### 24 hours Emergency/After Office/Holiday Contact Nos

#### Dr. Chaitali Roy

Assistant Director (E&T)  
Telephone no.: 011-27787212  
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Email Id: [drchaitali\\_pal@yahoo.com](mailto:drchaitali_pal@yahoo.com)  
Fax no.: 011-27783467

#### Dr. K.S. Rao

Joint Director  
Telephone no.: 011-27787210  
Mobile No.: 9958007599  
Email Id: [kesana22@gmail.com](mailto:kesana22@gmail.com)  
Fax no.: 01127783467

#### Sh. J.S.Chauhan

Assistant Director  
Telephone no.: 011-27787212  
Mobile No.: 9818686193  
Email Id: [jagbirchouhan@yahoo.com](mailto:jagbirchouhan@yahoo.com)  
Fax no.: 01127783467

### Head of the Institute

**Dr. Yogesh Suri**  
Director General  
Landline no.: 011-27783468  
Mobile no. 9818622985  
Email Id: [dg-nilerd@gov.in](mailto:dg-nilerd@gov.in)  
Fax: 011-27783467

### ITEC Course Coordinator

#### Dr. P.C. Parida

Director  
Landline no.: 011-27787039  
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Fax: 011-27783467

#### Mrs. Renu Lal

Joint Director  
Landline no.: 011-27787212  
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Fax: 011-27783467

#### Mrs. Gayatri Pandey

Joint Director  
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Fax: 011-27783467

#### Dr. Shachi Joshi

Deputy Director  
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Mobile: 9212376275  
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Fax: 011-27783467

#### Dr. Ruby Dhar

Deputy Director  
Landline no.: 011-27787212  
Mobile: 9899631559  
Email Id: [ruby.dhar@nic.in](mailto:ruby.dhar@nic.in)  
Fax: 011-27783467

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	ITP on Manpower Research	8	02-05-2016	25-06-2016	30
2	Certificate Course in Human Resource Planning & Development	24	29-06-2016	14-12-2016	30
3	ITP in Human Resource Planning and Development	8	04-07-2016	26-08-2016	30
4	Diploma in Monitoring & Evaluation	12	07-09-2016	29-11-2016	30
5	ITP on Global Human Resource Management	6	05-12-2016	14-01-2017	30
6	ITP on Manpower Information System	8	19-01-2017	16-03-2017	30
7	ITP on Human Capabilities	4	27-03-2017	24-04-2017	30

### Eligibility Criteria

Sl No. 1,3,5&7. Bachelor's Degree or its equivalent with minimum 2 years of work experience.

Sl No. 6. Bachelor's & acir;s Degree or its equivalent with minimum 5 years of work experience.

Sl No. 2. Bachelor's Degree from a recognised university. Proficiency in English language supported by documentary evidence in the application with minimum 2 years of work experience in related areas.

Sl No. 4. 1.Minimum Educational Qualification is at least a Bachelor Degree from a recognized university with at least 50% marks with 2 years Work Experience in supervisory category. Knowledge of English is essential.

# **SME/Rural Development Courses**

## 21. ENTREPRENEURSHIP DEVELOPMENT INSTITUTE OF INDIA

Village Bhat, P.O.Bhat 382428 Dist. Gandhinagar  
Landline No.: 79-23969151 /79-23969161  
Fax No.: 79-23969164  
Email Id: ifo@ediindia.org  
Website: www.ediindia.org

### 24 hours Emergency/After Office/Holiday Contact Nos

#### Mr. Tm Damodaran

Sr.Manager Progs.)  
Telephone no.: 079-26753818  
Mobile No.: 9924441361  
Email Id: damodran@ediindia.org  
Fax no.: 079-23969160

### Head of the Institute

#### Dr. Sunil Shukla

Director  
Landline no.: 079-23969151  
Mobile no. 9824046500  
Email Id: director@ediindia.org  
Fax: 079-23969164

### ITEC Course Coordinator

#### Ms. Lalitha Krishnan

Itec Programmes Coordinator  
Landline no.: 079-25468452  
Mobile: 9974694496  
Email Id: lalitha@ediindia.org  
Fax: 079-23969160

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	2 Year Post Graduate Diploma in Management-Business Entrepreneurship (PGDM-BE) only for Students of EDCS set up by GOI Abroad, Including those from Cambodia, Laos and Myanmar	94	15-07-2016	30-04-2018	10
2	Empowering Women Through Entrepreneurship Development	6	08-08-2016	16-09-2016	30
3	Industrial, Infrastructure and Sustainable Project Preparation and Appraisal	6	08-08-2016	16-09-2016	30
4	Entrepreneurship and Small Business Promotion	6	26-09-2016	04-11-2016	30
5	Capital Markets and Investment Banking	6	26-09-2016	04-11-2016	30
6	Informal Sector Enterprise, Entrepreneurship and Local Economic Development	6	26-09-2016	04-11-2016	30
7	SME Banking and Financial Services	6	14-11-2016	22-12-2016	30
8	Agri-Entrepreneurship and Supply Chain Management	6	14-11-2016	22-12-2016	30
9	Entrepreneurial Management	6	14-11-2016	22-12-2016	30
10	Business Research Methodology and Data Analysis	8	09-01-2017	03-03-2017	30
11	Promoting Innovations and Entrepreneurship Through Incubation	6	09-01-2017	17-02-2017	30
12	Cluster Development executives Programme	6	09-01-2017	17-02-2017	30
13	Sustainable Livelihoods and Mainstreaming with Market	6	27-02-2017	07-04-2017	30
14	Entrepreneurship Education to Strengthen Emerging Economies	6	27-02-2017	07-04-2017	30

### Eligibility Criteria

SI No. 1. A university degree in any discipline with minimum 50% aggregate marks and a valid graduate management admission test (GMAT) score (from year 2011 onward).

SI No. 2,3,4,6,7,8,9,11,12,13 & 14. A degree in any discipline with basic knowledge of English with minimum 2 years of work experience.

SI No. 5. A degree in any discipline with minimum 2 years of work experience.

SI No. 10. Diploma/degree in any discipline with basic knowledge of English with minimum 2 years of work experience.

## 22. NATIONAL INSTITUTE FOR MICRO SMALL & MEDIUM ENTERPRISES

Hyderabad  
Pin: 500045  
India

Landline No.: 40-23608544 /40-23608546

Fax No.: 40-23608547

Email Id: registrar@nimsme.org

Website: [www.nimsme.org](http://www.nimsme.org)

## Head of the Institute

Mr. M. Chandrasekhar Reddy

Director General

Landline no.: 040-23608577

Mobile no. 9866019324

Email Id: dg@nimsme.org

Fax: 040-23541260

## 24 hours Emergency/After Office/Holiday Contact Nos

Mr. N. Murali Kishore

Asst. Registrar

Telephone no.: 040-23633260

Mobile No.: 9391032238

Email Id: ar@nimsme.org

Fax no.: 040-23608547

## ITEC Course Coordinator

Mr. N. Murali Kishore

Asst. Registrar

Landline no.: 040-23633260

Mobile: 9391032238

Email Id: ar@nimsme.org

Fax: 040-23608956

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Communication Skills in English and Promotion of Micro, Small and Medium Enterprises (EPMSMES)	12	08-08-2016	28-10-2016	35
2	Communication Skills in English and Tourism and Hospitality Management (ETHM)	12	08-08-2016	28-10-2016	35
3	Capacity Building for Providing Alternative Livelihood Opportunities for Poor (CBALO)	8	05-09-2016	28-10-2016	35
4	Empowerment of Women Through Enterprises (EWE)	8	05-09-2016	28-10-2016	35
5	Innovative Strategies for SME Development (ISSD)	8	05-09-2016	28-10-2016	35
6	Training Methods and Skills for Managers (TMSM)	8	14-11-2016	06-01-2017	35
7	SME Financing - Approaches and Strategies (SMEFAS)	8	14-11-2016	06-01-2017	35
8	Total Quality Management and ISO 9001:2008/14001/22000/27000 and Six Sigma (TQM)	8	14-11-2016	06-01-2017	35
9	Planning and Promotion of AGRO and Food Enterprises (PAFE)	8	23-01-2017	17-03-2017	35
10	Promotion of Micro Enterprises (POME)	8	23-01-2017	17-03-2017	35
11	Training of Trainers in Entrepreneurship and Skill Development (TOT-ESD)	8	23-01-2017	17-03-2017	35
12	Tourism and Hospitality Management (THM)	8	23-01-2017	17-03-2017	35

## Eligibility Criteria

SI No. 1 to 12: Graduation with 3 years of work experience, or Diploma with 5 years of work experience, or Certificate with 7 years of work experience.

## 23. NATIONAL INSTITUTE OF ENTREPRENEURSHIP AND SMALL BUSINESS DEVELOPMENT

Noida

Landline No.: 120-4017001 /120-4017003

Fax No.: 120-2403057

Email Id: rrsingh004@gmail.com

Website: www.niesbud.nic.in

### 24 hours Emergency/After Office/Holiday Contact Nos

**Mr. Sunil Taneja**

Programme Officer

Telephone no.: 911204017024

Mobile No.: 9871675533

Email Id: adm@niesbud.gov.in

Fax no.: 911202403062

### Head of the Institute

**Ms. Jyotsna Sitling**

Director General

Landline no.: 911204017001

Mobile no. 9717766074

Email Id: dg@niesbud.gov.in

Fax: 911202403057

### ITEC Course Coordinator

**Dr. Rishi Raj Singh**

Director Training UEPA & Training Officer

Landline no.: 911204017743

Mobile: 9818658897

Email Id: rrsingh004@gmail.com

Fax: 911202403062

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	International Marketing & Global Competitiveness (IMGC)	6	04-07-2016	12-08-2016	35
2	Rural Enterprise Planning & Promotion (REPP)	6	04-07-2016	12-08-2016	35
3	Gender, Development And Planning (GDP)	8	08-08-2016	30-09-2016	35
4	Human Resource Development and Entrepreneurship Education/Training (HRD-EE)	8	08-08-2016	30-09-2016	35
5	Project Management Training and Certification (PMTTC)	7	29-08-2016	14-10-2016	35
6	Small Business Planning and Promotion (SBPP)	8	03-10-2016	25-11-2016	35
7	Trainers Training on Self Help Groups Formation, Growth & Sustenance (TT-SHGFGS)	8	03-10-2016	25-11-2016	35
8	Trainers Training on Entrepreneurship and Promotion of Income Generation Activities (TT-EPIGA)	8	05-12-2016	27-01-2017	35
9	Women & Enterprise Development (WED) - A Trainers/Promoters Program	8	05-12-2016	27-01-2017	35
10	Innovative Leadership For Organization Growth And Excellence (ILOGE)	8	30-01-2017	24-03-2017	35
11	Entrepreneurship For Small Business Trainers/Promoters Programme (ESB-TP)	8	30-01-2017	24-03-2017	35
12	Trainers Training on Promotion of Self Employment and Skill Development (TT-PSESD)-	5	20-03-2017	21-04-2017	35

### Eligibility Criteria

**SI No.1, 5 & 12 :** 'A' level or equivalent, the medium of instruction being English adequate knowledge of English is necessary for effective participation. Participant should have experience in the area of entrepreneurship education, human resource development, management, self-employment and small business development and working in Government, non-government organization, Universities, business, Schools, Colleges, Banks etc.

**SI No. 2, 3 & 4:** 'A' level or equivalent. the medium of instruction being English, adequate knowledge of English is necessary for effective participation.

**SI No. 6.** 'A' level or equivalent the medium of instruction being English, adequate knowledge of English is necessary for effective participation. Sufficient experience is required in the area of small business, self-employment, MS & ME Development, entrepreneurship and its planning and promotion; officials in government departments, small business corporations, planning department, financial institutions, commercial banks, research institutions, trainers of entrepreneurship training institutions and industrial/small business development organizations. prospective small business entrepreneurs can also be admitted to this course.

**SI No. 7 & 8.** 'A' level or equivalent the medium of instruction being English, adequate knowledge of English is necessary for effective participation. Sufficient experience is required in assisting for promotion and development of income generation, micro enterprise, community development, poverty alleviation, small businesses and self help groups and working as directors/senior executives/officials in government departments, banks, training institutions NGOs/voluntary organizations, universities research institutions, planning departments can get benefit in this program.

**SI No. 9.** 'A' level or equivalent the medium of instruction being english, adequate knowledge of english is necessary for effective participation. Sufficient experience is required in assisting women in creation and development of small business ventures, development of women, the officials male or female working in developmental organization and women entrepreneurs associations industrial and small business development organizations, planning departments, financial institutions, commercial banks, research institutions and universities and ngos/or development organization. prospective women entrepreneurs can also benefit from the programme.

**SI No. 10 & 11 .** 'A' level or equivalent the medium of instruction being english, adequate knowledge of english is necessary for effective participation.. **WORK EXPERIENCE:** Sufficient experience is required in promoting entrepreneurship and small business development and working as trainers/faculties consultants in promoting entrepreneurship and small business development/promoters in government department and corporation, financial institutions, including banks, training organizations, consultants/or voluntary organizations.

## 24. NATIONAL INSTITUTE OF RURAL DEVELOPMENT

Rajendranagar, Hyderabad 500030  
Landline No.: 40-24008439 /40-24008430  
Fax No.: 40-24008439  
Email Id: nirdtraining@gmail.com  
Website: www.nird.org.in

### 24 hours Emergency/After Office/Holiday Contact Nos

**Dr. A. Debapriya**  
Assistant Registrar  
Telephone no.: 04024008404  
Mobile No.: 9848011004  
Email Id: are@nird.gov.in  
Fax no.: 04024008404

### Head of the Institute

**Dr. W. R. Reddy**  
Director General  
Landline no.: 04024008426  
Mobile no. 4024008426  
Email Id: dgnird@gmail.com  
Fax: 04024008444

### ITEC Course Coordinator

**Dr. R. P. Achari**  
Associate Professor  
Landline no.: 04024008439  
Mobile: 9848992619  
Email Id: nirdtraining@gmail.com  
Fax: 04024008439

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Community Based Disaster Management: Mainstreaming and Risk Reduction Strategies	4	11-07-2016	07-08-2016	25
2	Rural Credit for Poverty Reduction	4	11-07-2016	07-08-2016	25
3	Empowerment of Women for Rural Development	4	08-08-2016	04-09-2016	25
4	Participatory Rural Development	4	08-08-2016	04-09-2016	25
5	Planning and Management of Drinking Water and Sanitation Projects	4	05-09-2016	02-10-2016	25
6	Good Governance for Management of Rural Development Programmes	4	05-09-2016	02-10-2016	25
7	Planning and Management of Rural Housing and Habitat Projects	4	03-10-2016	30-10-2016	25
8	Natural Resource Management for Sustainable Rural Livelihoods	4	03-10-2016	30-10-2016	25
9	Planning and Management of Rural Development Programmes	4	31-10-2016	27-11-2016	25
10	Sustainable Agriculture Strategies for Rural Development	4	31-10-2016	27-11-2016	25
11	G-Informatics Applications in Rural Development	6	28-11-2016	08-01-2017	25
12	Community Driven Rural Development	6	28-11-2016	08-01-2017	25
13	Corporate Social Responsibility in Community Development	4	28-11-2016	25-12-2016	25
14	Management of Rural Employment Projects and Poverty Alleviation	4	16-01-2017	12-02-2017	25
15	Training Methodology for Development Professionals	4	16-01-2017	12-02-2017	25
16	Information Communication Technology for Rural Development	4	13-02-2017	12-03-2017	25
17	Participatory Planning for Poverty Reduction and Sustainable Development	4	13-02-2017	12-03-2017	25

### Eligibility Criteria

SI No. 1 & 10: Minimum of Bachelor's degree either in Science or Arts. Middle level in the official's career with special focus on community development and disaster management strategies.

SI No. 2. Minimum Graduation in Social Sciences with 2 years work experience.

SI No. 3. Graduates with at least 03 years work experience.

SI No. 4. Post Graduation in Social Sciences and Agricultural Studies with at least 8 years work experience in development sector.

SI No. 5. Bachelors degree in any stream with work experience in water and sanitation or rural development.

SI No. 6. Bachelors or Masters degree. Should possess 2 years working experience in rural development.

SI No. 7. Graduate in Civil Engineering/Rural Development/ Rural Infrastructure with relevant experience in rural housing or rural development

SI No. 8. Minimum Qualification is graduation with 2 years work experience.

SI No. 9. Graduation. Officials and NGO Representatives who have experience in the field of rural development and planning.

SI No. 11. Minimum graduation in any discipline with working knowledge of computers and English. Work experience in any field.

SI No. 12. Graduation with good Communication Skills with minimum 5 years of work experience in social and development sector.

SI No. 13. Graduates with proficiency in English with 3 yrs of work experience.

SI No. 14. Graduation or post graduation in relevant field (Social Sciences etc) with at least 8 years work experience in Development Sector.

SI No. 15. Government Officials possessing any degree/diploma. Though no experience is insisted, one or two years experience is preferred.

SI No. 16. Graduate in any discipline with minimum five years of experience in relevant field / sector.

SI No. 17. Graduation with 3 years of work experience.

# Specialized Courses



## 25. BUREAU OF PARLIAMENTARY STUDIES AND TRAINING

Parliament Library Building, Pandit Pant Marg, New Delhi - 110 001, India  
Landline No.: 011-23034911 /011-23034563  
Fax No.: 011-23015293  
Email Id: [bpst@sansad.nic.in](mailto:bpst@sansad.nic.in)  
Website: [bpst.nic.in](http://bpst.nic.in)

### 24 hours Emergency/After Office/Holiday Contact Nos

#### Smt. Alpana Tripathi

Director  
Telephone no.: 01123034656  
Mobile No.: 9999695879  
Email Id: [alpana.tripathi@sansad.nic.in](mailto:alpana.tripathi@sansad.nic.in)  
Fax no.: 011-23015293

### Head of the Institute

**Shri Anoop Mishra**  
Secretary-General  
Landline no.: 011-23017465  
Mobile no. NA  
Email Id: [anoop@nic.in](mailto:anoop@nic.in)  
Fax: 011-23034567

### ITEC Course Coordinator

**Smt. Kalpana Sharma**  
Joint Secretary  
Landline no.: 011-23034845  
Mobile: 9810305526  
Email Id: [kalpana.s@sansad.nic.in](mailto:kalpana.s@sansad.nic.in)  
Fax: 011-23792675

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	32nd Parliamentary Internship Programme	4	03-11-2016	02-12-2016	30
2	32nd International Training Programme in Legislative Drafting	4	09-02-2017	10-03-2017	30

### Eligibility Criteria

SI No. 1 : Bachelor's Degree in any discipline. Must be a serving employee of parliament.

SI No. 2 : Bachelor's Degree with law graduate. Serving government employees.

## 26. HUMAN SETTLEMENT MANAGEMENT INSTITUTE

HUDCO House, Lodhi Road, New Delhi 110003

Landline No.: 011-24308600 /-24367834

Fax No.: 011-24365292

Email Id: edthsmi2013@gmail.com

Website: www.hudco.org

### 24 hours Emergency/After Office/Holiday Contact Nos

**Mr. Rajiv Sharma**

Deputy General Manager

Telephone no.: 01124308638

Mobile No.: 9868315379

Email Id: hsmi\_rs@yahoo.co.in

Fax no.: 01124365292

### Head of the Institute

**Dr. HS Gill**

Executive Director

Landline no.: 01124367834

Mobile no. 9999918346

Email Id: edthsmi2013@gmail.com

Fax: 01124365292

### ITEC Course Coordinator

**Mr. Surendra Kumar**

Deputy General Manager

Landline no.: 01124308606

Mobile: 9871465959

Email Id: cpdhsmi@gmail.com

Fax: 01124365292

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Formal Solutions to Informal Settlements	6	19-09-2016	28-10-2016	25
2	Planning and Management of Urban Services	8	16-01-2017	10-03-2017	25

### Eligibility Criteria

Sl No. 1. Engineers, Architects, Town Planners, Urban Designers, Community Development Professionals, Health Officers, Sociologists, Economists, Legal Experts, Environmental Officers etc. with at least 5 years of work experience. Officials working in urban local bodies will be encouraged to participate in the course.

Sl No. 2. Engineers, Architects, Town Planners, Landscape Architects, Urban Designers, Community Development Professionals, Health Officers, Sociologists, Economists, Legal Experts, Environmental Officers etc. with at least 5 years of work experience (could be relaxed in exceptional cases)

## 27. INDIAN INSTITUTE OF FOREIGN TRADE, CENTRE FOR WTO STUDIES

B-21 Qutub Institutional Area, New Delhi 110016

Landline No.: 011-26512152 /011-26533254

Fax No.: 011-26563321

Email Id: cws@iift.ac.in

Website: wtocentre.iift.ac.in

### 24 hours Emergency/After Office/Holiday Contact Nos

**Ms. Neha Sharma**

Training Coordinator

Telephone no.: 011-26515024

Mobile No.: 9958707993

Email Id: neha@iift.ac.in

Fax no.: 011-26563321

### Head of the Institute

**Mr. Abhijit Das**

Head and Professor

Landline no.: 011-26533254

Mobile no. 9810503806 Email

Id: headwto@iift.ac.in Fax:

011-26563321

### ITEC Course Coordinator

**Mr. Mukesh Bhatnagar**

Professor

Landline no.: 011-26512152

Mobile: 9868511771

Email Id: mbhatnagar@nic.in

Fax: 011-26512152

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Specialized Course on WTO for Policy Makers and Trade Negotiators from Central Asian Countries	2	19-09-2016	28-09-2016	25
2	Specialized Course on Trade Remedies under WTO, Trims, WTO Disputes and RTAS	2	21-11-2016	30-11-2016	25
3	Specialized Training Programme on Emerging Issues in WTO and International Trade	2	09-01-2017	18-01-2017	25
4	Specialized Training Programme on Select WTO Issues: Agriculture, Services, Trips and RTAS	2	06-02-2017	15-02-2017	25

### Eligibility Criteria

**SI No. 1.** Minimum educational qualification should be graduation. The course is aimed for middle/senior government officials working in the trade or commerce ministries in developing and least developed country, with a specific interest and knowledge on WTO issues. Officials who have completed WTO e-learning course will be given preference. Prior experience of working in trade and commerce department will be preferable

**SI No. 2.** Minimum educational qualification should be graduation. the course is aimed for middle/senior government officials working in the trade or commerce ministries in developing and least developed country, with a specific interest and knowledge in the identified areas. Prior experience of working in trade and commerce departments will be preferable.

**SI No. 3.** Graduation with experience in relevant field.

**SI No. 4.** Minimum educational qualification should be graduation. the course is aimed for middle/senior government officials working in the trade or commerce ministries in developing and least developed country, with a specific interest and knowledge in the identified areas. Prior experience of working in trade and commerce departments will be preferable

## 28. INDIAN INSTITUTE OF MASS COMMUNICATION

Aruna Asaf Ali Marg, New Delhi 110 067  
Landline No.: 011-26741268 /011-26742940  
Fax No.: 011-26742462  
Email Id: anuragmisra1959@gmail.com  
Website: www.iimc.gov.in

## Head of the Institute

**Mr. Anurag Misra**  
Officer on Special Duty  
Landline no.: 911126741268  
Mobile no. 9717825935  
Email Id: anuragmisra1959@gmail.com  
Fax: 911126741532

## 24 hours Emergency/After Office/Holiday Contact Nos

### Dr. Anand Pradhan

Associate Professor  
Telephone no.: 26742482  
Mobile No.: 9818305418  
Email Id: apradhan28@gmail.com  
Fax no.: 26742462

## ITEC Course Coordinator

### Prof. Mukul Sharma

Course Director  
Landline no.: 911126741359  
Mobile: 9810801919  
Email Id: mukul1961@yahoo.co.in  
Fax: 911126742472

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Diploma Course in Development Journalism for Non-Aligned and Other Developing Countries	17	01-08-2016	27-11-2016	25
2	Diploma Course in Development Journalism for Non-Aligned and Other Developing Countries	17	02-01-2017	30-04-2017	25

## Eligibility Criteria

SI No. 1&2: Graduation in any discipline with minimum five years' experience in media.

## 29. INTERNATIONAL STATISTICAL EDUCATION CENTRE

202, B. T. Road, Kolkata - 700 108  
Landline No.: 033-25752028 /033-25752016  
Fax No.: 033-25781834  
Email Id: isec@isical.ac.in  
Website: www.isical.ac.in

### 24 hours Emergency/After Office/Holiday Contact Nos

**Dr. Biswabrata Pradhan**  
Warden  
Telephone no.: 03325754075  
Mobile No.: 9748858984  
Email Id: bis@isical.ac.in  
Fax no.: 03325781834

### Head of the Institute

**Dr. Prasanta Pathak**  
Member Secretary  
Landline no.: 03325752028  
Mobile no. 9433138268  
Email Id: prasanta.pathak@gmail.com  
Fax: 03325781834

### ITEC Course Coordinator

**Mr. Ranjit Mandal**  
Programme Co-ordinator  
Landline no.: 03325752027  
Mobile: 9831658296  
Email Id: ranjit\_mandal@isical.ac.in  
Fax: 03325781834

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	ISEC Regular Course 70th Term	44	01-08-2016	31-05-2017	35

### Eligibility Criteria

SI No. 1. Preferably graduate and / or with education at GCE (O level) with English and mathematics with 2 years experience in statistical work

### 30. NATIONAL CRIME RECORDS BUREAU

East Block -7, Sector -1, R.K. Puram, New Delhi 110066  
Landline No.: 11-26101767 /11-26172324  
Fax No.: 11-26180347  
Email Id: training@ncrb.nic.in  
Website: www.ncrb.gov.in

### 24 hours Emergency/After Office/Holiday Contact Nos

#### Dr. Pawan Bhardwaj

Joint Assistant Director (Trg)  
Telephone no.: 011-26101767  
Mobile No.: 8800897906  
Email Id: training@ncrb.nic.in  
Fax no.: 011-26180347

### Head of the Institute

**Mr. Radhakrishna Kini A, IPS**  
Director General  
Landline no.: 011-26104648  
Mobile no. 011-26104648  
Email Id: dg@ncrb.nic.in  
Fax: 011-26186576

### ITEC Course Coordinator

#### Dr. Pawan Bhardwaj

Joint Assistant Director (Trg)  
Landline no.: 011-26101767  
Mobile: 8800897906  
Email Id: training@ncrb.nic.in  
Fax: 011-26180347

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Cyber Crime & Network Security	8	04-07-2016	26-08-2016	35
2	Advance Finger Print Science	8	04-07-2016	26-08-2016	35
3	IT in Law Enforcement	8	03-10-2016	25-11-2016	35
4	Advance Finger Print Science	8	03-10-2016	25-11-2016	35
5	Advanced Course on IT in Law Enforcement	12	02-01-2017	24-03-2017	35
6	Advance Finger Print Science and IT	12	02-01-2017	24-03-2017	35

### Eligibility Criteria

SI No. 1. Preferably graduates.

SI No. 2&3. Preferably graduate. The course is designed for Middle level Officers involved in decision making in law enforcement with at least 6 years of services in IT. They should be able to read write and speak English.

SI No. 4. Preferably graduate. The course is designed for Middle level Officers involved in finger print identification activities with at least 6 years of service. They should read write and speak English.

SI No. 5. Preferably graduates. The course is designed for Middle level Officers involved in law enforcement officer with at least six years of service and knowledge of computer programming. They should be able to read write and speak English.

SI No. 6. Preferably graduate. The course is designed for Middle level Officers involved in finger print identification activities with at least 5 years of service. They should read write and speak English.

## 31. NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH

Taramani, Chennai - 600 113  
Landline No.: 044-22545447 /044-22545406  
Fax No.: 044-22541126  
Email Id: dir@nitttrc.ac.in  
Website: www.nitttrc.ac.in

### 24 hours Emergency/After Office/Holiday Contact Nos

#### Dr. T. Jagathrakshakan

Professor & Head I/C Centre for International  
Affairs Telephone no.: 04422545447  
Mobile No.: 9790895361  
Email Id: jagath.rkn@gmail.com  
Fax no.: 04422541126

### Head of the Institute

#### Dr. S. Dhanapal

Director I/C  
Landline no.: 04422545406  
Mobile no. 9884856985  
Email Id: dir@nitttrc.ac.in  
Fax: 04422541126

### ITEC Course Coordinator

#### Dr. T. Jagathrakshakan

Professor & Head i/c Centre for International  
Affairs Landline no.: 04422545447  
Mobile: 9790895361  
Email Id: jagath.rkn@gmail.com  
Fax: 04422541126

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Advanced Certificate Course on Sustainable Development and Environmental Management	8	27-07-2016	20-09-2016	25
2	Advanced Certificate Course on Women Empowerment Through Technical and Vocational Education	8	27-07-2016	20-09-2016	25
3	Advanced Certificate Course on Modern Library Practices	8	28-09-2016	22-11-2016	25
4	Advanced Certificate Course on Spatial Information Technology for Urban Planning and Management	8	28-09-2016	22-11-2016	25
5	Advanced Certificate Course on Curriculum Design and Instructional Materials Development	8	30-11-2016	24-01-2017	25
6	Advanced Certificate Course on Information and Communication Technology in Education and Training	8	30-11-2016	24-01-2017	25
7	Advanced Certificate Course on Educational Media Production for E-Learning	8	01-02-2017	28-03-2017	25

### Eligibility Criteria

SI No. 1. Should have a degree in Engineering / Technology / Science or in any vocational field. Having a minimum of 3 years experience in Teaching / Training / Administration have a good proficiency in spoken and written English and comprehension of English which is the medium of instruction.

SI No. 2. Should have a Degree or Diploma In Engineering / Technology or in any vocational field have a good proficiency in spoken and written English and comprehension of English which is the medium of instruction. Should have a minimum of 5 years experience in Teaching / Training / Administration.

SI No. 3. Teachers / Practicing Librarians and / or Curriculum Developers in Library and Information Science have a diploma / degree in library and information science or equivalent. Should have a minimum of two years experience in teaching / administration of library have a good proficiency in English which is the medium of instruction.

SI No. 4. Diploma / degree / post graduation in science or engineering or social science or management. Minimum 3 years of experience in Teaching / Training / Research / Consultancy / Administration / Policy Planning in Colleges, Universities, Research Laboratories, Industries, Companies and Training Organizations.

SI No. 5. Should have a degree or diploma in Engineering / Technology or in any vocational field. Should have a minimum of three years experience in teaching / training, have a good proficiency in spoken, written and comprehension of English which is the medium of instruction.

SI No. 6. Degree / diploma in information technology (IT) / computer science/information and communication technology / educational technology / engineering education / network technology/ communication technology / internet security technologies / network security. Minimum of two years experience in teaching /IT / ICT application design, development and training. Should have a good proficiency in English which is the medium of instruction.

SI No. 7. Degree or diploma in Engineering / Technology or in Science and Arts with interest in developing video programmes. Good proficiency in spoken, written and comprehension of English which is the medium of instruction. Experience in teaching / developing video Programmes For Technical, Vocational, Arts And Science fields.

## **32. NATIONAL INSTITUTE OF TRAINING FOR STANDARDIZATION (BIS)**

A-20 and 21, Institutional Area, Sector 62, Noida

Landline No.: 120-4670232 /120-4670255

Fax No.: 120-4670232

Email Id: hnits@bis.org.in

Website: www.bis.org.in

### **24 hours Emergency/After Office/Holiday Contact Nos**

**Mr. J. Roy Chowdhury**

Scientist F and Head

Telephone no.: 0120-4670232

Mobile No.: 9810561450

Email Id: hnits@bis.org.in

Fax no.: 0120-4670232

### **Head of the Institute**

**Mr. J. Roy Chowdhury**

Scientist F and Head

Landline no.: 0120-4670232

Mobile no. 9810561450

Email Id: hnits@bis.org.in

Fax: 0120-4670232

### **ITEC Course Coordinator**

**Ms. Priti Bhatnagar**

Scientist E

Landline no.: 0120-4670219

Mobile: 9425603660

Email Id: pritibhatnagar0409@gmail.com

Fax: 0120-4670227

<b>S. No.</b>	<b>Course Name</b>	<b>Duration (in weeks)</b>	<b>Start Date</b>	<b>End Date</b>	<b>Seats (Max)</b>
1	<b>International Training Programme on Management Systems</b>	4	29-08-2016	23-09-2016	35
2	<b>International Training Programme on Standardization and Quality Assurance</b>	8	17-10-2016	09-12-2016	35
3	<b>International Training Programme on Laboratory Quality Management Systems</b>	3	30-01-2017	17-02-2017	35

### **Eligibility Criteria**

SI No. 1. Graduates in Science/Engineering or Technology or Post Graduates in any discipline with experience in the field of management systems is preferred.

SI No. 2. Graduates in Science/Engineering or Technology or Post Graduates in any discipline with experience in standardization and quality assurance is preferred.

SI No. 3. Graduates in Science/Engineering or Technology or Post Graduates in any discipline with experience in laboratory related activities is preferred.



### **33. NATIONAL UNIVERSITY OF EDUCATIONAL PLANNING AND ADMINISTRATION**

17 B, Sri Aurobindo Marg, New Delhi - 110016

Landline No.: 011-26544800 /011-26544863

Fax No.: 011-26853041

Email Id: idepa@nuepa.org

Website: www.nuepa.org

#### **24 hours Emergency/After Office/Holiday Contact Nos**

**Dr. Mona Sedwal**

Programme Coordinator

Telephone no.: 01126544871

Mobile No.: -

Email Id: monasedwal@nuepa.org

Fax no.: 01126853041

#### **Head of the Institute**

**Prof. R. Govinda**

Vice Chancellor

Landline no.: 01126515472

Mobile no. -

Email Id: vc@nuepa.org

Fax: 01126853041

#### **ITEC Course Coordinator**

**Prof. Najma Akhtar**

Head and Programme Director

Landline no.: 01126544839

Mobile: 0989967510

Email Id: najmaakhtar@nuepa.org

Fax: 01126865180

<b>S. No.</b>	<b>Course Name</b>	<b>Duration (in weeks)</b>	<b>Start Date</b>	<b>End Date</b>	<b>Seats (Max)</b>
1	<b>International Programme for Educational Administrators</b>	4	18-07-2016	12-08-2016	35
2	<b>International Diploma in Educational Planning and Administration (IDEPA-XXXIII)</b>	13	01-02-2017	30-04-2017	35

#### **Eligibility Criteria**

SI No. 1. Educational personnel engaged in Elementary, Secondary and Tertiary Education.

SI No. 2. Education officers working at the National, Provincial, District or Institutional Level are eligible for admission to the programme. The Heads of educational institutions (school, college), regional and district education departments, functionaries working in the teacher-training colleges or universities and officials below 50 years of age are eligible to apply for this programme.

### **34. RAFI AHMED KIDWAI NATIONAL POSTAL ACADEMY**

Kamla Nehru Nagar, Ghaziabad-201002 India  
Landline No.: 120-2789060 /120-2789028  
Fax No.: 120-2789503  
Email Id: academy@indiapost.gov.in  
Website: www.raknpa.gov.in

#### **24 hours Emergency/After Office/Holiday Contact Nos**

##### **Mr. Neeraj Kumar Jha**

Joint Director  
Telephone no.: 01202784693  
Mobile No.: 9718734314  
Email Id: neeraj\_jha1234@yahoo.co.in  
Fax no.: 01202789503

##### **Head of the Institute**

##### **Mr. Pradipta Kumar Bisoi**

Director  
Landline no.: 01202789060  
Mobile no. 9953397611  
Email Id: academy@indiapost.gov.in  
Fax: 01202789503

##### **ITEC Course Coordinator**

##### **Mr. Vinay Kumar Tiwary**

Additional Director  
Landline no.: 01202789061  
Mobile: 9868232108  
Email Id: addldir.raknpa@indiapost.gov.in  
Fax: 01202789503

<b>S. No.</b>	<b>Course Name</b>	<b>Duration (in weeks)</b>	<b>Start Date</b>	<b>End Date</b>	<b>Seats (Max)</b>
1	Leadership Development Programme	2	28-11-2016	09-12-2016	30
2	Executive Development Programme	2	28-11-2016	09-12-2016	30
3	Mail Management Programme	2	09-01-2017	20-01-2017	30
4	Quality Management in Postal Services	2	20-02-2017	03-03-2017	30
5	Advanced Postal Management	2	20-02-2017	03-03-2017	30

#### **Eligibility Criteria**

SI No. 1 to 5 : Graduation with minimum 7 years of service.

### **35. RESEARCH AND INFORMATION SYSTEM FOR DEVELOPING COUNTRIES**

Zone IV-B, 4<sup>th</sup> Floor, India Habitat Centre, Lodhi Road, New Delhi-110 003, India  
Landline No.: 11-24682177 /11-24682178  
Fax No.: 11-24682173  
Email Id: dgoffice@ris.org.in  
Website: <http://www.ris.org.in>

#### **24 hours Emergency/After Office/Holiday Contact Nos**

##### **Mr Mahesh C Arora**

Director (Finance and Administration)  
Telephone no.: 01124655437  
Mobile No.: 7827499097  
Email Id: mc.arora@ris.org.in  
Fax no.: 01124682175

#### **Head of the Institute**

##### **Prof Sachin Chaturvedi**

Director-General  
Landline no.: 01124682176  
Mobile no. 9958163111  
Email Id: dg@ris.org.in  
Fax: 01124682175

#### **ITEC Course Coordinator**

##### **Mr. Pratyush**

Research Assistant  
Landline no.: 01124602065  
Mobile: 9910655264  
Email Id: pratyush@ris.org.in  
Fax: 01124682174

<b>S. No.</b>	<b>Course Name</b>	<b>Duration (in weeks)</b>	<b>Start Date</b>	<b>End Date</b>	<b>Seats (Max)</b>
1	<b>Development Partnership: Learning South-South Cooperation (LSSC)</b>	2	15-11-2016	26-11-2016	30
2	<b>Science Diplomacy</b>	2	09-01-2017	20-01-2017	30
3	<b>International Economic Issues and Development Policy (IEIDP)</b>	4	13-02-2017	10-03-2017	30

#### **Eligibility Criteria :**

**SI No. 1: Graduate.** Should possess experience with diplomatic assignments/ experience with Aid Management/ South-South Cooperation (SSC)/North South Cooperation (NSC)  
**SI No. 2.** Graduate. Should possess experience with Science and Technology/ experience diplomatic assignments/ experience management/ South-South Cooperation (SSC)/North South Cooperation (NSC)  
**SI No. 3.** Masters Degree with 2 years experience relating to International Economic issues.

### 36. V.V.GIRI NATIONAL LABOUR INSTITUTE

Sector-24, Noida, 201301, Distt. Gautam Budh Nagar,  
Uttar Pradesh, India

Landline No.: 0120-2411470 /0120-2411533

Fax No.: 0120-2411471

Email Id: jkkaulvgnli@rediffmail.com

Website: www.vvgnli.org

#### 24 hours Emergency/After Office/Holiday Contact Nos

**Mr. V.K. Sharma**

Asstt. Administrative Officer

Telephone no.: 01202411685

Mobile No.: 9213102817

Email Id: vks\_1967@rediffmail.com

Fax no.: 01202411536

### Head of the Institute

**Mr. P.P.Mitra**

Director General

Landline no.: 01202411470

Mobile no. 9818807275

Email Id: directorgeneralvgnli@gmail.com

Fax: 01202411474

#### ITEC Course Coordinator

**Mr. J.K.Kaul**

Programme officer

Landline no.: 01202411471

Mobile: 9811888081

Email Id: jkkaulvgnli@rediffmail.com

Fax: 01202411471

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Skill Development and Employment Generation	3	08-08-2016	26-08-2016	30
2	Managing Development and Social Protection in A Globalised Economy	3	05-09-2016	23-09-2016	30
3	Enhancing Leadership Skills	3	03-10-2016	21-10-2016	30
4	Labour and Employment Relations in A Global Economy	3	07-11-2016	25-11-2016	30
5	Gender Issues in the World of Work	3	05-12-2016	23-12-2016	30
6	Research Methods in Labour Studies	3	06-02-2017	24-02-2017	30
7	Health Security and Protection of Workers	3	06-03-2017	24-03-2017	30

#### Eligibility Criteria

Sl No. 1 to 7: Graduation with minimum 2 years work experience in the concerned field.

# Technical Courses

### **37. CENTRAL FERTILIZER QUALITY CONTROL AND TRAINING INSTITUTE**

N.H. IV, Faridabad (Haryana)  
Landline No.: 0129-2418484 /0129-2418282  
Fax No.: 0129-2414712  
Email Id: cfqcti@nic.in  
Website: cfqcti.dacnet.nic.in

#### **24 hours Emergency/After Office/Holiday Contact Nos**

##### **Mr. Shyam Babu**

Deputy Director  
Telephone no.: 0129-2423779  
Mobile No.: 9871085610  
Email Id: cfqcti@nic.in  
Fax no.: 0129-2414712

#### **Head of the Institute**

**Mr. K.K. Dhingra**  
Director  
Landline no.: 0129-2414712  
Mobile no. 9899267363  
Email Id: cfqcti@nic.in  
Fax: 0129-2414712

#### **ITEC Course Coordinator**

##### **Mr. Shyam Babu**

Deputy Director  
Landline no.: 0129-2418484  
Mobile: 9871085610  
Email Id: cfqcti@nic.in  
Fax: 0129-2414712

<b>S. No.</b>	<b>Course Name</b>	<b>Duration (in weeks)</b>	<b>Start Date</b>	<b>End Date</b>	<b>Seats (Max)</b>
1	<b>Training Programme on Fertilizer Quality Control</b>	5	17-11-2016	21-12-2016	25

#### **Eligibility Criteria**

SI No. 1. Post Graduate in Chemistry/Agriculture Chemistry or Graduate in Agriculture/Science with Chemistry. Should possess working experience in the field of Fertilizer Quality Control-Specially Enforcement or Analysts, Fertilizer Marketing and Distribution.

## 38. CENTRAL INSTITUTE FOR RURAL ELECTRIFICATION

National Police Academy Post, Shivarampally,  
Hyderabad, Telangana, India, 500052  
Landline No.: 40-29805901 /40-29805897  
Fax No.: 40-29805896  
Email Id: cire@recl.nic.in  
Website: www.cirerec.com

### 24 hours Emergency/After Office/Holiday Contact Nos

#### Dr. R.Mohd.Nafi

Chief Manager

Telephone no.: 914060504526  
Mobile No.: 9441296670  
Email Id: nafis198@yahoo.com  
Fax no.: 914028905896

### Head of the Institute

#### Mr. G.SHANKAR

ADDITIONAL DIRECTOR  
Landline no.: 914029805901  
Mobile no. 9490189023  
Email Id: cire@recl.nic.in  
Fax: 914029805896

### ITEC Course Coordinator

#### Mr. SUDHIR S CHOPADE

MANAGER

Landline no.: 914024015897  
Mobile: 7680883477  
Email Id: sudhirschopade@gmail.com  
Fax: 914029805897

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Solar Power Generation- Grid Enabling	4	11-07-2016	05-08-2016	25
2	Rural Electrification and Power Management	8	11-07-2016	02-09-2016	25
3	Design, Erection, Operation, Maintenance and Protection of EHV Substations	4	08-08-2016	02-09-2016	25
4	Planning and Management of Power Transmission and Distribution Systems	8	19-09-2016	11-11-2016	25
5	Best Practices in Power Distribution	5	14-11-2016	16-12-2016	25
6	Management of Power Utilities Using ICT/Automated Solutions	5	14-11-2016	16-12-2016	25
7	Certificate Course in Electric Power Management	12	09-01-2017	31-03-2017	25
8	Latest Trends in Thermal Power Generation	4	06-03-2017	31-03-2017	25

### Eligibility Criteria

- SI No. 1. Diploma/degree in Engineering (Preferably Electrical/Mechanical). Work experience in renewable energy or power or energy sector.
- SI No. 2. Diploma/Degree in Engineering/Economics/Commerce or Equivalent. Work experience in power sector related organizations.
- SI No. 3. Diploma/Degree in Electrical Engineering. Work experience in Substation/ Transmission Company/Utility or Power Sector
- SI No. 4. Diploma/degree in Electrical Engineering. Work experience in power sector related organization.
- SI No. 5. Diploma/Degree in Electrical Engineering. Work experience in power distribution sector or related areas.
- SI No. 6. Diploma/Degree in Engineering/Computer Sciences/ IT /MIS related. Work experience in power distribution automation with IT and automation.
- SI No. 7. Diploma/Degree In Engineering (Preferably Electrical/Mechanical). Work experience in power generation, transmission or distribution sector organizations
- SI No. 8. Degree/Diploma in Electrical/Mechanical Engineering. Work experience in thermal power generation or power sector in related area.

### 39. CENTRAL INSTITUTE OF TOOL DESIGN

A1 to A8, APIE, Balanagar, Hyderabad- 500 037, TS  
Landline No.: 40-23774536 /40-23771959  
Fax No.: 40-23772658  
Email Id: citdplacements@citdindia.org  
Website: www.citdindia.org

### Head of the Institute

**Mr. Shujayat Khan**  
Principal Director  
Landline no.: 04023774536  
Mobile no. 9959148618  
Email Id: citdplacements@citdindia.org  
Fax: 04023772658

### 24 hours Emergency/After Office/Holiday Contact Nos

**Mr. K.N. Reddy**  
Assistant  
Telephone no.: 04023771959  
Mobile No.: 9912569575  
Email Id: citdplacements@citdindia.org  
Fax no.: 04023772658

### ITEC Course Coordinator

**Mr. C.S.S. Rao**  
Director (Trg.)  
Landline no.: 04023772747  
Mobile: 9154675787  
Email Id: citdplacements@citdindia.org  
Fax: 04023772658

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	3D Modelling & Surfacing Using Catia Software	10	01-08-2016	07-10-2016	25
2	Programmable Logic Controllers for Advanced Automation	10	01-08-2016	07-10-2016	25
3	Design of Sheet metal Forming Tools by using CREO Parametric Software	10	17-10-2016	23-12-2016	25
4	CNC Programming using Mastercam Software	10	17-10-2016	23-12-2016	25
5	Mechatronics and its Applications	10	05-01-2017	13-03-2017	25

### Eligibility Criteria

SI No. 1,3&4: Degree / Diploma in Mechanical Engineering or its equivalent. Experience in relevant field.

SI No. 2 & 5: Degree / Diploma in Mechanical / Production / Electrical / Electronics / Instrumentation / Automobile Engineering or Equivalent. Experience in relevant field.



## 40. CENTRAL SCIENTIFIC INSTRUMENTS ORGANIZATION

CSIR Complex, Library Avenue, Pusa, New Delhi  
Landline No.: 11-25843191 /11-25843794  
Fax No.: 11-25846290  
Email Id: csiodelhi@gmail.com  
Website: www.csio.res.in

## Head of the Institute

**Prof. R K Sinha**  
Director  
Landline no.: 01722657190  
Mobile no. 9953051499  
Email Id: director@csio.res.in  
Fax: 01722657267

## 24 hours Emergency/After Office/Holiday Contact Nos

### Mr. Dharendra Bansal

Scientist-in-charge  
Telephone no.: 01128744621  
Mobile No.: 9868482342  
Email Id: csiodelhi@gmail.com  
Fax no.: 01125846290

## ITEC Course Coordinator

### Ms. Shashi Moitra

Principal Technical Officer  
Landline no.: 01125843794  
Mobile: 9810612117  
Email Id: shashi.moitra@gmail.com  
Fax: 01125846290

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Management Development Program on Operation, Maintenance, Repair and Calibration of Bio-Medical Equipment	8	05-09-2016	28-10-2016	25
2	Management Development Program on Operation, Maintenance and Repair of Analytical Equipment	8	05-12-2016	27-01-2017	25
3	Management Development Programme on PLC and Industrial Automation	8	06-02-2017	31-03-2017	25

## Eligibility Criteria

SI No. 1. Graduate/diploma in Electronics/Electrical/Instrumentation/Bio-Medical Engineering or Post Graduate/Graduate In Physics And Electronics And Experience In Maintenance Of Bio-Medical Equipment Or Medical Doctor Having Experience/Responsibility Of Maintenance And Management Of Bio-Medical equipment with minimum 2 years of work experience.

SI No. 2. Graduate/Diploma in Electronics/Electrical/Instrumentation/Bio-Medical/Lab Technician or a Post Graduate/Graduate in Physics/Chemistry/Pharmacy/Medical Doctor/Bio-Chemist/Forensic Scientist/Agricultural Research Scientist and Technologist having experience/responsibility of maintenance management of analytical equipment with minimum 2 years of work experience.

SI No. 3. Diploma/degree in engineering (industrial, instrumentation, control, electrical, electronics) with minimum 2 years of work experience.

## 41. FLUID CONTROL RESEARCH INSTITUTE

Kanjikode West, Palakkad,Kerala India  
Landline No.: 491-2566120 /491-2566119  
Fax No.: 491-2566326  
Email Id: fcrl@fcriindia.com  
Website: www.fcriindia.com

### 24 hours Emergency/After Office/Holiday Contact Nos

#### Mr.K.I.Raphael

Chief P & A Officer & Admin Co-ordinator (ITEC  
Trg.) Telephone no.: 0491-2566120  
Mobile No.: 9847024119  
Email Id: k.i.rafael@fcriindia.com  
Fax no.: 0491-2566326

## Head of the Institute

#### Dr. Jacob Chandapillai

Director  
Landline no.: 0491-2566119  
Mobile no. 9446495803  
Email Id: director@fcriindia.com  
Fax: 0491-2566326

### ITEC Course Coordinator

#### Mr.K.I.Raphael

Chief P & A Officer & Admin.Co-ordinator (ITEC  
Trg.) Landline no.: 0491-2566120  
Mobile: 9847024119  
Email Id: k.i.rafael@fcriindia.com  
Fax: 0491-2566326

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Oil, Water and Gas Flow Measurements and Control Techniques & Standards	9	01-08-2016	30-09-2016	30
2	Digital Library Practices & Information Technology Application for Advanced Knowledge Management	7	17-10-2016	02-12-2016	30
3	Instrumentation & Control & Data Acquisition System in Fluid Flow in Process & Petroleum Engineering	9	12-12-2016	11-02-2017	30
4	Flow Measurement & Control Techniques in Industrial Process & Water Distribution System	9	28-03-2017	30-05-2017	30

### Eligibility Criteria

SI No. 1. Diploma/engineering in Petroleum, Instrumentation, Electrical, Mechanical, Chemical/Industrial Engineering with minimum 2-3 years of work experience in oil & gas industry/process industries.

SI No. 2. Working professional with graduation in any discipline with minimum 2-3 years of work experience in any industry/organization.

SI No. 3. Diploma/engineering in Mechanical, Electronics Instrumentation, Chemical, Electrical, Industrial Engineering with minimum 2-3 years of work experience in process Industries, Petroleum & Natural Gas/Oil & Gas Companies and related fields.

SI No. 4. Diploma / Engineering graduates with specialization in Civil, Mechanical, Instrumentation, Chemical or Electrical with minimum 2 years of work experience in industrial engineering/water supply, water management and irrigation ,process industries and other related fields.

## **42. GEOLOGICAL SURVEY OF INDIA TRAINING INSTITUTE**

GSI Complex, Bandlaguda, Near Nogole, Hyderabad

Landline No.: 40-24225001 /40-24225004

Fax No.: 40-24225029

Email Id: [hod.gsiiti@gsi.gov.in](mailto:hod.gsiiti@gsi.gov.in)

Website: [www.portal.gsi.gov.in](http://www.portal.gsi.gov.in)

## **Head of the Institute**

**Mr. L Harendranath**

Dy. Director General

Landline no.: 04024225001

Mobile no. 8886041155

Email Id: [hod.gsiiti@gsi.gov.in](mailto:hod.gsiiti@gsi.gov.in)

Fax: 04024225029

## **24 hours Emergency/After Office/Holiday Contact Nos**

**Mr. B Nageswaran**

Director (TC)

Telephone no.: 04024225004

Mobile No.: 8374000702

Email Id: [b.nageswaran@gsi.gov.in](mailto:b.nageswaran@gsi.gov.in)

Fax no.: 04024225029

## **ITEC Course Coordinator**

**Mr. B Nageswaran**

Director (TC)

Landline no.: 04024225004

Mobile: 8374000702

Email Id: [b.nageswaran@gsi.gov.in](mailto:b.nageswaran@gsi.gov.in)

Fax: 04024225029

<b>S. No.</b>	<b>Course Name</b>	<b>Duration (in weeks)</b>	<b>Start Date</b>	<b>End Date</b>	<b>Seats (Max)</b>
1	<b>Remote Sensing and Digital Image Processing for Geoscientists</b>	4	24-10-2016	19-11-2016	15
2	<b>Geographic Information System for Geoscientists</b>	4	09-01-2017	04-02-2017	15

## **Eligibility Criteria**

SI No. 1. Graduation in earth sciences or related technical courses (geology, Geophysics, Geography, Environmental Science etc.) with minimum 3 years of work experience

SI No. 2. Graduate in any subject in earth science (Geology, Geophysics, Geodesy, Hydrogeology, Environmental Science, Geography, Surveying etc. with minimum 3 years of work experience.

### 43. INDIAN INSTITUTE OF REMOTE SENSING

4 Kalidas Road , Dehradun  
Landline No.: 135-2744583 /135-2524399  
Fax No.: 135-2741987  
Email Id: director@iirs.gov.in  
Website: www.iirs.gov.in

### Head of the Institute

**Dr.A.SENTHIL KUMAR**  
Director  
Landline no.: 1352744583  
Mobile no. 1352524101  
Email Id: director@iirs.gov.in  
Fax: 1352741987

### 24 hours Emergency/After Office/Holiday Contact Nos

**Mrs. Minakshi Kumar**

Course Director  
Telephone no.: 1352524118  
Mobile No.: 9410394497  
Email Id: minakshi@iirs.gov.in  
Fax no.: 1352741987

### ITEC Course Coordinator

**Mrs. Minakshi Kumar**

Course Director  
Landline no.: 1352524118  
Mobile: 9410394497  
Email Id: minakshi@iirs.gov.in  
Fax: 1352741987

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Short Course in Geo informatics	8	19-09-2016	11-11-2016	20
2	Short Course on Remote Sensing with Special Emphasis on Digital Image Processing	8	09-01-2017	03-03-2017	20

### Eligibility Criteria

Sl No. 1 & 2. Post graduate degree / graduate in physics, chem., math., bot., forestry, zool, wildlife sci., env. sci., life sci., agri.sci. subjects, geog. (with b.sc. at grad. level) or any other sci. / any discipline of engg. with sufficient knowledge of math. / stat. at high school level with minimum 2 years of work experience in relevant to natural science /management/data-map handling.

**44. INDIAN INSTITUTE OF TECHNOLOGY -  
ROORKEE (DEPARTMENT OF WATER  
RESOURCES DEVELOPMENT AND MANAGEMENT)**

Indian Institute of Technology Roorkee – 247667, Uttarakhand  
Landline No.: 1332-285500 /1332-272342  
Fax No.: 1332-285815  
Email Id: director@iitr.ac.in  
Website: www.iitr.ac.in

**Head of the Institute**

**Prof. Pradipta Banerji**  
Director  
Landline no.: 01332285500  
Mobile no. 1332285500  
Email Id: director@iitr.ac.in  
Fax: 01332285815

**24 hours Emergency/After Office/Holiday Contact Nos**

**Dr. S.K. Mishra**  
Professor & Head, WRD&M Department  
Telephone no.: 01332285457  
Mobile No.: 9411100753  
Email Id: skm61fwt@iitr.ac.in  
Fax no.: 01332271073

**ITEC Course Coordinator**

**Dr. S.K. Mishra**  
Professor & Head, WRD&M  
Department Landline no.: 01332285251  
Mobile: 9411100753  
Email Id: wrdte@iitr.ac.in  
Fax: 01332271073

<b>S. No.</b>	<b>Course Name</b>	<b>Duration (in weeks)</b>	<b>Start Date</b>	<b>End Date</b>	<b>Seats (Max)</b>
1	<b>M.Tech (Irrigation Water Management)</b>	104	14-07-2016	13-07-2018	20
2	<b>P.G. Diploma (Irrigation Water Management)</b>	52	14-07-2016	13-07-2017	20
3	<b>M.Tech (Water Resources Development)</b>	104	14-07-2016	13-07-2018	30
4	<b>P.G. Diploma (Water Resources Development)</b>	52	14-07-2016	13-07-2017	30

**Eligibility Criteria**

SI No. 1 & 2. Bachelor degree in civil engg. or its equivalent/ agricultural engg. or its equivalent or m. sc. agriculture in agronomy, soil science, agro-meteorology with mathematics as one of the paper at the level of B.Sc./B.Sc. agriculture. minimum 60% marks or CGPA 6.00 on 10 point scale marks or equivalent grade is required with minimum 2 years of work experience in responsible capacity in relevant field.

SI No. 3 & 4. Bachelor's degree in civil/electrical/mechanical /electronics & tele-communication engineering or its equivalent. minimum 60% marks or CGPA 6.00 on 10 point scale marks or equivalent grade is required with minimum 2 years of work experience in responsible capacity in relevant field.

## 45. INDIAN INSTITUTE OF TECHNOLOGY ROORKEE (DEPARTMENT OF HYDROLOGY)

Indian Institute Of Technology Roorkee – 247667,  
Uttarakhand  
Landline No.: 1332-285500 /1332-285500  
Fax No.: 1332-285815  
Email Id: director@iitr.ac.in  
Website: www.iitr.ac.in

### 24 hours Emergency/After Office/Holiday Contact Nos

**Dr D S Arya**

Head  
Telephone no.: 01332-285236  
Mobile No.: 9412072400  
Email Id: dsarya@gmail.com  
Fax no.: 01332-273560

### Head of the Institute

**Prof. Pradipta Banerji**  
Director  
Landline no.: 01332-285500  
Mobile no. 9410130958  
Email Id: director@iitr.ac.in  
Fax: 01332-285815

### ITEC Course Coordinator

**Dr D S Arya**

Head  
Landline no.: 01332-285236  
Mobile: 9412072400  
Email Id: dsarya@gmail.com  
Fax: 01332-273560

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	45th International Course of P.G. Diploma in Hydrology	52	15-07-2016	14-07-2017	5
2	45th International Course of M.Tech In Hydrology	105	15-07-2016	12-07-2018	15

### Eligibility Criteria

SI No. 1 & 2. Candidates with any of the following academic qualifications are eligible to apply for admission to M.Tech/PG. diploma programme in hydrology:

(i) Bachelor's degree in civil/mechanical/agricultural engineering/hydrology or its equivalent qualification, or M.Sc./M.Tech. (Master's) degree in Chemistry/Geology/Geophysics/Applied Geology/Applied Geophysics/Physics/Meteorology/Geography/Atmospheric Physics/ Environmental Science, with mathematics in B.Sc. (bachelor's) course as one of the subjects, or M.Sc. (master's) degree in statistics with physics or mathematics at B.Sc. (bachelor's) level, or M.Sc. (master's) degree in mathematics with physics in B.Sc. (bachelor's) level, or its equivalent for admission to the watershed management option of the PG. diploma, candidates with M.Sc. (master's) degree in soil science or two years diploma in forestry after b.sc. (bachelor's) with physics and mathematics in the B.Sc. (bachelor's) course are also eligible for full time sponsored/nominated candidates only and candidates seeking admission to the M.Tech./PG. diploma programme in hydrology and who possess the required qualification (s) stated above must have at least 60% aggregate marks or 6.00 CGPA on a 10 point scale at qualifying degree level and Minimum 2 years experience after obtaining the qualifying degree.

## 46. NATIONAL INSTITUTE OF PHARMACEUTICAL EDUCATION AND RESEARCH

Sector 67, Sas Nagar, Punjab  
Landline No.: 172-2292037 /172-2214682  
Fax No.: 172-2214692  
Email Id: director@nipr.ac.in  
Website: www.niper.gov.in

### 24 hours Emergency/After Office/Holiday Contact Nos

#### Dr. Sanjay Jachak

Professor  
Telephone no.: 0172-2292037  
Mobile No.: 9888235595  
Email Id: sanjayjachak@nipr.ac.in  
Fax no.: 0172-2214692

### Head of the Institute

**Prof. K K Bhutani**  
Director  
Landline no.: 0172-2214682  
Mobile no. 9417155110  
Email Id: director@nipr.ac.in  
Fax: 0172-2214692

### ITEC Course Coordinator

#### Dr. Sanjay Jachak

Professor  
Landline no.: 0172-2292037  
Mobile: 9888235595  
Email Id: sanjayjachak@nipr.ac.in  
Fax: 0172-2214692

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Advanced Analytical Techniques: Basic Principles and Application for Quality Assessment of Drugs and Pharmaceuticals	2	13-09-2016	23-09-2016	25
2	Pharmaceutical Quality by Design: A Risk Based Approach	2	07-11-2016	17-11-2016	25

### Eligibility Criteria

Sl No. 1 & 2. Bachelor's degree in pharmacy or equivalent or master's degree in pharmacy with minimum 5 years of work experience.

## **47. SOUTH INDIA TEXTILE RESEARCH ASSOCIATION**

13/37, Avinashi Road, Coimbatore Aerodrome Post Coimbatore -641014  
Landline No.: 422-4215333 /422-4215337  
Fax No.: 422-4215300  
Email Id: training@sitra.org.in  
Website: www.sitra.org.in

## **Head of the Institute**

**Dr.Prakash Vasudevan**  
Director  
Landline no.: 04224215321  
Mobile no. 9443911131  
Email Id: director@sitra.org.in  
Fax: 04224215300

## **24 hours Emergency/After Office/Holiday Contact Nos**

### **Dr. K. Sajjan Rao**

Programme Coordinator  
Telephone no.: 04222316082  
Mobile No.: 9443911131  
Email Id: cayessar@gmail.com  
Fax no.: 04224215300

## **ITEC Course Coordinator**

### **Dr. K. Sajjan Rao**

Programme Coordinator  
Landline no.: 04224215337  
Mobile: 9443911131  
Email Id: ksr@sitra.org.in  
Fax: 04224215300

<b>S. No.</b>	<b>Course Name</b>	<b>Duration (in weeks)</b>	<b>Start Date</b>	<b>End Date</b>	<b>Seats (Max)</b>
1	Emerging Areas in Technical Textiles	5	18-07-2016	20-08-2016	30
2	Textile Mill Management	10	10-10-2016	10-12-2016	30
3	Textile Testing and Quality Control	9	10-10-2016	10-12-2016	30

## **Eligibility Criteria**

SI No. 1. Degree or diploma in textiles. with minimum 3-5 years of work experience in the field of textiles are allied industries in senior level.

SI No. 2. Diploma or degree in textiles with minimum 5 years of work experience in the field of textile or allied industries in senior level

SI No. 3. Diploma / degree in textiles /science with minimum 2 years of work experience in the laboratories of textile or allied industry or institutes



# **Technical Cooperation Scheme of Colombo Plan (TCS)\***

**\*Exclusively for TCS Members Countries.**

## 48. CENTRAL INSTITUTE OF FISHERIES TECHNOLOGY

CIFT JN., Willingdon Island, Matsyapuri P.O.,  
Cochin - 682029, Kerala  
Landline No.: 484-2412300 /-  
Fax No.: 484-2668212  
Email Id: aris.cift@gmail.com  
Website: ww.cift.res.in

### 24 hours Emergency/After Office/Holiday Contact Nos

**Dr. Ravishankar, C.N**

Director

Telephone no.: 0484-2412301

Mobile No.: 9446474368

Email Id: directorcift@gmail.com

Fax no.: 0484-2668212

### Head of the Institute

**Dr. Ravishankar, C.N**

Director

Landline no.: 0484-2412301

Mobile no. 9446474368

Email Id: directorcift@gmail.com

Fax: 0484-2668212

### TCS Course Coordinator

**Nikita Gopal**

Head of Division I/C (EIS)

Landline no.: 0484-2310284

Mobile: 9447091328

Email Id: nikiajith@gmail.com

Fax: 0484-2668212

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Design and Operation of Responsible Fishing Gear	10	11-04-2016	18-06-2016	4
2	Seafood Quality Assurance	2	19-09-2016	01-10-2016	5
3	Iso-22000-Haccp for Seafood Industry	2	17-10-2016	28-10-2016	5
4	Extension Methodologies For Coastal Fisheries	2	15-11-2016	26-11-2016	5
5	Fishery By-Products - Prawn Shell Powder, Chitin, Chitosan And Glucosamine Hydrochloride	4	28-11-2016	24-12-2016	5
6	Modern Analytical Methods in Fish Biochemistry	2	09-01-2017	21-01-2017	5
7	Development of Fish and Shrimp Based Value Added Products	2	06-02-2017	18-02-2017	5

### Eligibility Criteria

SI No. 1,2,3 & 4. Graduate in fisheries/science or equivalent with some experience in the relevant field

SI No. 5 & 7. Graduate in science or equivalent or equivalent with Some experience in relevant field

SI No. 6. Graduate in biochemistry/chemistry/fisheries or equivalent.

## **49. CENTRAL POULTRY DEVELOPMENT ORGANIZATION & TRAINING INSTITUTE**

Hessarghatta, Bangalore-560088, Karnataka, India

Landline No.: 080-28466236 /080-28466226

Fax No.: 080-28466444

Email Id: cpdoti@gmail.com

Website: www.cpdoti.org

### **24 hours Emergency/After Office/Holiday Contact Nos**

**Dr. Mahesh P.S.**

Director

Telephone no.: 08028466239

Mobile No.: 9845616268

Email Id: cpdoti@gmail.com

Fax no.: 08028466444

### **Head of the Institute**

**Dr. Mahesh P.S.**

Director

Landline no.: 08028466239

Mobile no. 9845616268

Email Id: cpdoti@gmail.com

Fax: 08028466444

### **TCS Course Coordinator**

**Dr. Mahesh P.S.**

Director

Landline no.: 08028466239

Mobile: 9845616268

Email Id: cpdoti@gmail.com

Fax: 08028466444

<b>S. No.</b>	<b>Course Name</b>	<b>Duration (in weeks)</b>	<b>Start Date</b>	<b>End Date</b>	<b>Seats (Max)</b>
1	Artificial Insemination and Hatchery Management	6	01-08-2016	09-09-2016	5
2	Avian Diseases and Health Management	6	07-11-2016	17-12-2016	5
3	Feed Analytical Techniques	6	06-02-2017	17-03-2017	5
4	Poultry Nutrition and Feeding	6	06-02-2017	17-03-2017	5

### **Eligibility Criteria**

SI No. 1,2 & 4. Degree in veterinary/animal science/agriculture or equivalent with some experience in the relevant field of Production.

SI No. 3. Degree in veterinary/animal science/agriculture/chemistry or equivalent with some experience in the relevant field of feed analytical laboratory

## **50. ENVIRONMENT PROTECTION TRAINING AND RESEARCH INSTITUTE**

Survey No. 91/4, Gachibowli, Hyderabad, 500032,  
Andhra Pradesh

Landline No.: 040-23180104 /-

Fax No.: 040-23180135

Email Id: dg@eptri.com

Website: www.eptri.com

### **Head of the Institute**

**Shri. Ashwin Kumar Parida, IAS**

Director General & Special Chief Secretary to Government

Landline no.: 040-23180101

Mobile no.

Email Id: dg@eptri.com

Fax: 040-23180135

### **24 hours Emergency/After Office/Holiday Contact Nos**

**Mr. I. Sobhan Babu**

Hostel Incharge

Telephone no.: 040-23180130

Mobile No.: 9441455684

Email Id: isobhanbabu@gmail.com

Fax no.: 040-23180135

### **TCS Course Coordinator**

**Dr. M. Suneela**

Training I/C

Landline no.: 040-23180120

Mobile: 8497900079

Email Id: suneela@eptri.com

Fax: 040-23180135

<b>S. No.</b>	<b>Course Name</b>	<b>Duration (in weeks)</b>	<b>Start Date</b>	<b>End Date</b>	<b>Seats (Max)</b>
1	<b>Bio-Medical Waste Management</b>	2	09-05-2016	21-05-2016	10
2	<b>Municipal Solid Waste Management</b>	2	18-07-2016	30-07-2016	10
3	<b>Wastewater Treatment</b>	2	13-03-2017	25-03-2017	10

### **Eligibility Criteria**

SI No. 1. Medical, nursing and Para-medical professionals, environmental engineers/ scientists. with minimum 2 years of work experience in relevant area.

SI No. 2 & 3. Bachelor's / master degree in science, diploma or bachelor's degree in engineering discipline with minimum 2 years of work experience in relevant area

## 51. KOTHARI AGRICULTURAL MANAGEMENT CENTRE

Post Box No.83, Upasi Glenview Campus, Coonoor,  
The Nilgiris, Tamilnadu

Landline No.: 423-2230209 /423-2232081

Fax No.: 423-2234149

Email Id: pmacnr@gmail.com

Website: www.kame.in

## Head of the Institute

**Prof. A.V.K.IYENGAR**

DIRECTOR

Landline no.: 0423-2230209

Mobile no. 9443020158

Email Id: pmacnr@gmail.com, pmacnr@yahoo.co.in

Fax: 0423-2234149

## 24 hours Emergency/After Office/Holiday Contact Nos

**Prof. A.V.K.IYENGAR**

DIRECTOR

Telephone no.: 0423-2230209

Mobile No.: 9443020158

Email Id: pmacnr@gmail.com, pmacnr@yahoo.co.in

Fax no.: 0423-2234149

## TCS Course Coordinator

**Mr. B. PRAKASH**

TRAINING CO-ORDINATOR

Landline no.: 0423-2230209

Mobile: 9488065888

Email Id: pmacnr@gmail.com, pmacnr@yahoo.co.in

Fax: 0423-2234149

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Basic Certificate Course in Tea Plantation Management	9	01-07-2016	31-08-2016	20
2	Budgeting and Budgetary Control in Agricultural Sector Management	9	01-07-2016	31-08-2016	20
3	Advanced Certificate Programme in Tea Plantation Management	9	01-09-2016	31-10-2016	20
4	Advanced Certificate Course in Tea Tasting and Quality Assurance	13	01-09-2016	30-11-2016	20
5	Agricultural Project Management	9	01-12-2016	31-01-2017	20
6	Advanced Certificate Course in Computer Applications for Plantations	13	01-12-2016	28-02-2017	20

## Eligibility Criteria

SI No. 1. (i) graduates in agriculture / botany having a minimum work experience of one year, (ii) graduates in science discipline having a minimum work experience of two years, (iii) diploma holders in science discipline having a minimum work experience of three years, and (iv) non-graduates with science background having a minimum work experience of four years. The work experience should be, in all cases, in leading tea plantation companies in public / private sector, tea board or authority, tea research institutes, faculty members working in plantation management institutes, government departments overseeing the operations of tea plantation industry in their respective countries.

SI No. 2. (i) graduates in agriculture / commerce / science discipline having a minimum work experience of one year, as budget officers, in public sector and government departments, preferably in the agriculture ministry / finance ministry / planning ministry, (ii) diploma holders in commerce / science discipline having a minimum work experience of three years, as budget officers, in public sector and government departments, preferably in the agriculture ministry / finance ministry / planning ministry, and (iii) non-graduates with commerce / science background having a minimum work experience of five years, in public sector and government departments, preferably in the agriculture ministry / finance ministry / planning ministry. The work experience should be, in all cases, in public sector and government departments, preferably in the agriculture ministry / finance ministry, planning ministry in their respective countries.

SI No. 3. (i) graduates in agriculture/ botany having a minimum work experience of two years (ii) graduates in science discipline having a minimum work experience of three years, diploma holders in science discipline having a minimum work experience of four years, and non-graduates with science background having a minimum work experience of five years. The work experience should be, in all cases, in leading tea plantation companies in public/private sector, tea board or authority, tea research institute, faculty members working in plantation management institutes, government departments overseeing the operations of tea plantation industry in their respective countries.

SI No. 4. (i) graduates in agriculture/botany having a minimum work experience of two years (ii) graduates in science discipline having a minimum work experience, of three years in a tea manufacturing factory/tea estate, diploma holders in science discipline having a minimum work experience of four years in tea manufacturing factory/tea estate, and (ii) non-graduates with science background having a minimum work experience of five years in a tea manufacturing factory/tea estate. The work experience should be, in all cases, in leading tea plantation companies in public/private sector, tea board or authority, tea research institute, faculty members working in plantation management institutes, government departments overseeing the operations of tea plantation industry in their respective countries

SI No. 5. (i) graduates in agriculture/botany discipline having a minimum work experience of one year, as agricultural officers, in public sector and government departments preferably in the agriculture ministry/planning ministry, diploma holders in agriculture/botany discipline having a minimum work experience of three years in public sector and government departments, preferably in the agriculture ministry/planning ministry, and non-graduates with agriculture/science background having a minimum work experience of five years in public sector and government departments, preferably in the agriculture ministry/planning ministry. The work experience should be, in all cases, in public sector and government departments, preferably in the agriculture/planning ministry in their respective countries.

SI No. 6. (i) graduates in science discipline having a minimum work experience of one year in a computer department, diploma holders in science discipline having a minimum work experience of three years in a computer department, and non-graduates with science background having a minimum work experience of four years, in a computer department. The work experience should be, in all cases, in leading plantation companies in public /private sector, commodity board or authority, such as tea board, coffee board, rubber board and spices board, commodity research institute, faculty members working in plantation management institutes, government departments overseeing the computerization of agricultural sector management in their respective countries.

## 52. NATIONAL INSTITUTE OF FINANCIAL MANAGEMENT

NIFM, Sector-48, Pali Road, Faridabad - 121001, Haryana

Landline No.: 129-2465228 /129-2465205

Fax No.: 129-2418867

Email Id: brajesh@nifm.ac.in

Website: www.nifm.ac.in

### 24 hours Emergency/After Office/Holiday Contact Nos

#### Mr. Brajesh Kumar

Chief Administrative Officer

Telephone no.: 911292465228

Mobile No.: 9873411358

Email Id: brajesh@nifm.ac.in

Fax no.: 911292423593

### Head of the Institute

#### Mr. HARSH KUMAR

DIRECTOR

Landline no.: 911292465200

Mobile no. 9999904422

Email Id: director@nifm.ac.in

Fax: 911292418867

### TCS Course Coordinator

#### Mr. KS Gopinath Narayan

Professor

Landline no.: 911292465205

Mobile: 9650444119

Email Id: narayanksg@nifm.ac.in

Fax: 911292418867

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Project & Risk Management	3	19-09-2016	07-10-2016	20
2	Budgeting, Accounting and Financial Management in Government Sector	3	09-01-2017	27-01-2017	15

### Eligibility Criteria

SI No. 1 & 2. Only Graduate.

## 53. NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH BHOPAL

N.I.T.T.R., Shanti Marg, Shamla Hills, Bhopal

Landline No.: 0755-2661600 /0755-2661607

Fax No.: 0755-2661996

Email Id: director@nitttrbpl.ac.in

Website: www.nitttrbpl.ac.in

## Head of the Institute

**Dr. D.S. Karaulia**

Director

Landline no.: 0755-2661600

Mobile no. 9424401975

Email Id: director@nitttrbpl.ac.in

Fax: 0755-2661996

## 24 hours Emergency/After Office/Holiday Contact Nos

**Mr. D.K. Tiwari**

Administrative Officer

Telephone no.: 0755-2661600

Mobile No.: 9893949550

Email Id: ado@nitttrbpl.ac.in

Fax no.: 0755-2661996

## TCS Course Coordinator

**Dr. Ajit Dixit**

Associate Professor

Landline no.: 0755-2661600

Mobile: 9685742594

Email Id: adixit@nitttrbpl.ac.in

Fax: 0755-2661996

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Quality Management Systems	2	07-11-2016	18-11-2016	15
2	Development of Teaching Learning Resources using Digital Media	2	21-11-2016	02-12-2016	15
3	Use of Design Software in Mechanical Engineering and Allied Disciplines	3	09-01-2017	27-01-2017	15
4	Climate Change, Scenario Development for Policy Analysis	2	23-01-2017	03-02-2017	15

## Eligibility Criteria

SI No. 1. Post graduate in any discipline with minimum 3 years of work experience in education system

SI No. 2. Degree/ diploma in engineering/ pharmacy/science with minimum 2 years of work experience and basic computer skills

SI No. 3. Diploma or degree in mechanical engineering or allied disciplines and Course is beneficial for a fresh recruitment to a senior faculty

SI No. 4. Graduate in any discipline working in TVET system and working knowledge of Microsoft Excel.

## 54. SHRIRAM INSTITUTE OF BUSINESS AND INFORMATION TECHNOLOGY

UGF South Wing, NBCC Place, Lodhi Road, New Delhi - 110003

Landline No.: 0120-4680800 /0120-4680800

Fax No.: 0120-4680801

Email Id: sibit@nhinda.com

Website: www.sibit.co.in

## Head of the Institute

**Mr. I.C. Sharma**

Sr. Executive Director

Landline no.: 01204680800

Mobile no. 9811308006

Email Id: ic.sharma@nhindia.com

Fax: 01204680801

## 24 hours Emergency/After Office/Holiday Contact Nos

**Mr. Vikas Srivastava**

AGM

Telephone no.: 01204680857

Mobile No.: 9899207922

Email Id: vikas.srivastava@nhindia.com

Fax no.: 01204680801

## TCS Course Coordinator

**Mr. Vikas Srivastava**

Asst. General Manager

Landline no.: 01204680857

Mobile: 9899207922

Email Id: vikas.srivastava@nhindia.com

Fax: 01204680801

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Advance Certificate Course in Human Resource Planning & Development and IT Skills	10	01-06-2016	08-08-2016	20
2	Advanced Certificate Course in English Language & IT Proficiency	9	06-07-2016	06-09-2016	15
3	Certificate of Proficiency in Graphic Designing and English Communications	10	04-08-2016	11-10-2016	15
4	Certificate Course in Computer Hardware and Networking(Including A+, N+, CCNA, IT Security and Exposure to ITIL and Cloud Computing	12	18-08-2016	04-11-2016	10
5	Advanced Certificate Course in English Language & IT Proficiency	9	12-09-2016	13-11-2016	15
6	Diploma Course for Proficiency in Spoken English & Business Communication	10	15-09-2016	23-11-2016	15
7	Advanced Certificate Course in English Language & IT Proficiency	9	14-11-2016	15-01-2017	15
8	Diploma Course for Proficiency in Spoken English & Business Communication	10	24-11-2016	01-02-2017	15
9	Advanced Certificate Course in Foreign Trade and International Business	10	02-01-2017	10-03-2017	10

### Eligibility Criteria

SI No. 1,2,5 & 7. Must have completed high school.

SI No. 3,6 & 8. Must have completed higher secondary school.

SI No. 4. Must have completed higher secondary schools. the participants do not need to know any specific it skills but it is expected that they should have familiarity with the basic computing environment.

SI No. 9. Must have completed high school with interest in international business specialization.



## 55. SOCIETY FOR DEVELOPMENT STUDIES

India Habitat Centre (IHC). Core 6a, 2nd Floor Lodhi Road New Delhi  
Landline No.: 011-24699368 /-  
Fax No.: -  
Email Id: sds@nda.vsnl.net.in  
Website: www.sdsindia.org

### 24 hours Emergency/After Office/Holiday Contact Nos

#### Mr. Bachan Prasad

Senior Executive Training  
Telephone no.: 011-24699368  
Mobile No.: 9871745669  
Email Id: bachanp@yahoo.com  
Fax no.: 011-24699369

## Head of the Institute

#### Dr. V D Lall

Director General  
Landline no.: 011-24699368  
Mobile no. 9818349301 Email  
Id: sds@nda.vsnl.net.in Fax:  
011-24699369

### TCS Course Coordinator

#### Dr. Kaushalesh Lal

Professor  
Landline no.: 011-24699368  
Mobile: 9868599770  
Email Id: klal\_ieg@yahoo.com  
Fax: 011-24699369

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	18th Advanced Course on Need Assessment, Monitoring, Evaluation and Information Generation Techniques for Decentralized Governance with Particular Reference to Proposed Un-Sustainable Development Goal	6	04-07-2016	13-08-2016	20
2	10th Advanced HRD Programme on National and Municipal Finance, Expenditure Management & Performance Outcomes, with Particular Reference to Proposed Un-Sustainable Development Goals	4	05-09-2016	01-10-2016	20

### Eligibility Criteria

SI No. 1. Graduate / post graduate with minimum 10 years of work experience in relevant area.

SI No. 2. Graduate/post graduate in social science, engineering, planning, finance, business management & administration with minimum 10-15 years of work experience in relevant area.